

# MOHAMMED AKHATAR SHAIKH

## ASSISTANT GENERAL MANAGER - CONSTRUCTION

### PROJECT MANAGEMENT AND CONSTRUCTION TECHNOLOGY EXPERT

#### **INNOVATIVE STRATEGIES FOR PROJECT PROBLEM-SOLVING**

I am an **INNOVATIVE AND STRATEGIC PROBLEM SOLVER**, with over 17 years of experience managing large-scale projects in India and the UAE. I excel at inspiring construction teams to exceed industry benchmarks and achieve outstanding results. Throughout my career, I have emphasized leveraging construction technology to produce exceptional outcomes. I thrive in challenging environments, relying on analytical thinking, effective communication, and sound decision-making to successfully navigate projects.

#### **EDUCATION**

##### **ACADEMIC EDUCATION**

Diploma in Civil - IBMT  
New Delhi - 2009-2012

SSC - Delhi University.  
2004-2005

##### **PROFESSIONAL QUALIFICATION**

Master Trainer Level 6  
Certified by NSDC & CSDCI

Technical Training in Civil  
ALEC, UAE.

MS – Office  
Mumbai, India

#### **SKILL**

Technology Adoption.  
Continuously improvement.  
Problem Solving  
Team Leadership.  
Project Planning  
Budget Management.  
Schedule Management.  
Resource Allocation  
Contract Management.  
Quality Control.  
Health and Safety.  
Documentation  
Record Keeping.

#### **AWARD-ACHIVEMENT**

Awarded from CREDAI and PNBHFL for supporting the skilling to Allied members of CREDAI

Promoted to '**CLUSTER MANAGER OPERATION**' within one year of service at Rustomjee for outstanding performance in team management and achieving targets.

Effectively handled the multiple construction projects and activities of various organizations viz **Urbanrise Lifestyle, Rustomjee, NCCCL, Alec, etc**

Many more appreciations during the in the journey in construction.

#### **LAST WORK EXPERIENCE**

##### **Project Manager – Construction.**

Urbanrise Lifestyle Pvt. Ltd.

Mar 2022 – Till Date.

- Served as **overall in-charge of two towers**, responsible for overseeing all aspects from start to finish. In on 990 Units 3 and 4 BHK Flat including Club house over all 12650sqmt Podium with 3 basements of same area of podium.
- **Lead the execution of structural and finishing** aspects, including excavation, foundation work, structure, finishing, and fire fighting systems and MEP.
- Managed every project phase, monitoring progress, **managing resources**, and making adjustments for on-time completion.
- Successfully reduced the **slab cycle time from 12 days to 6-8 days per floor, overcoming logistical challenges.**
- Managed a substantial team of engineers, supervisors, workers, contractors, suppliers, etc.
- Worked closely with the design team to address design challenges and ensure **alignment with architectural and structural** requirements.
- Oversaw **civil, fabrication, mechanical and electrical** works on-site, leveraging broad knowledge of construction disciplines.
- Conducted regular progress **meetings with stakeholders to provide updates**, address concerns, and ensure alignment with project goals.

## LANGUAGE

ENGLISH

HINDI

MARATHI

 301 C-Wing Nakshatra Primus,  
Naigaon – Mumbai 401208

 +91 - 9664631798

 akhatarshaikh18@gmail.com

 [www.linkedin.com/in/akhatar-shaikh-32898b107](http://www.linkedin.com/in/akhatar-shaikh-32898b107)

## ICONIC EXPERIENCE

With MFE Mivan and Peri Trio / Verio Formwork

- **On Cloud 33:** 33 Floors with 3 level Basements
- **Rustomjee Urbania:** 38 Floors with 3 basements
- **Rustomjee Meridian:** 22 Floors (72% Old Mivan Modified)
- **Signia Pearl (Ultra Luxury):** 20 Floors (7 Star, Duplex Flats & 6 feet thick Girder slab of 2200 Sqmt)
- Designed formwork for a 3500 Sqmt area for columns & slabs. Created a Semi-Circular Ramp for 3 Basements and 2 Podium.
- **Mirdiff City Center Dubai UAE,** Worked with PERI, Doka, Designed formwork for a 0.3 Sqkm Mall with 7000 Parking, incorporating cavity slabs to avoid radiation.

## LAST WORK EXPERIENCE

### Senior Project Manager – Construction

Seven Island Shipping Ltd

Feb 2021 – Mar 2022.

- The construction of the Seven Island Maritime Training Institute was overseen, **encompassing all aspects, including civil, mechanical, and electrical work.**
- Stringent quality standards were enforced across various facilities, including **the Institute building, Hostel, Faculty Housing, and Swimming pool.**
- Close collaboration took place with the **architect, RCC consultant, and liaison architects** to ensure alignment with design and structural requirements.
- Thorough **review and scrutiny of bills and measurements** were conducted to maintain adherence to project budgets, while comprehensive records of project-related activities were kept.
- Regular updates and **progress reports were delivered to the management**, ensuring they remained informed about the project's status.
- **Hindrances** were identified and addressed to keep the project on track.
- Extensive documentation efforts were undertaken, including the creation of **progress reports, maintenance of daily logs, and the use of bar charts to visualize project advancements.** The overall project status was meticulously documented.

### Cluster Manager Operations – Construction.

Rustomjee Group.

Sept 2015 – Jan 2021.

- Lead the **construction division's operations for multiple projects**, overseeing various aspects.
- **Monitored project progress** and managed a **team of 70 construction professionals**, emphasizing leadership, coordination, and effective communication.
- **Collaborated with project managers** and construction teams to **assess formwork requirements** and implemented an **asset tracking system for aluminium formwork** assets across all projects.
- Developed and submitted method statements, work procedures, and checklists to ensure **safe construction activities in compliance with regulations.**
- Implemented inspection, **test plans and quality plans to maintain high construction project quality.**
- Additionally, **managed corporate training programs**, including **content development**, and coordinated with industry organizations to align with industry standards and regulations. Overseeing construction skill development programs was also part of the responsibilities.

## KEY EXPERTISE AND RESPONSIBILITIES

<b>Technology Adoption</b>	Embracing advanced formwork and logistics enhances project efficiency, reducing costs through tech leverage.
<b>Continuous Improvement</b>	Learning from past projects ensures proactive refinement for ongoing success in management.
<b>Problem Solving and Team Leadership</b>	Resolving issues, motivating teams, and staying on track showcase strong leadership.
<b>Project Planning and Budget Management</b>	Comprehensive plans and budget oversight ensure project success through strategic management.
<b>Schedule Management</b>	Focused scheduling maintains timely delivery and efficient resource utilization.
<b>Resource Allocation and Contract Management</b>	Effective resource allocation and contract oversight optimize project resources and compliance.
<b>Quality Control</b>	Enforcing standards and inspections uphold quality, meeting project requirements consistently.
<b>Health and Safety</b>	Implementing safety protocols safeguards personnel well-being, ensuring a secure work environment.
<b>Documentation and Record Keeping</b>	Detailed records ensure transparency and accountability throughout project lifecycles.
<b>Client Communication</b>	Regular updates and addressing concerns foster strong client relationships, ensuring satisfaction and trust.
<b>Environmental Sustainability</b>	Incorporating sustainable practices minimizes environmental impact, demonstrating social responsibility.
<b>Innovation Integration</b>	Integrating innovative solutions enhances project outcomes, staying ahead in the industry.
<b>Team Development</b>	Investing in team skills and development fosters a motivated and capable workforce, driving project success.

## PAST WORK EXPERIENCE

### Construction Engineer.

Intertek India Pvt. Ltd.

March 2014 – Sept 2015.

- Lead the **project for the dispatch station**, overseeing all aspects to ensure successful completion.
- Managed various **structures, including pile foundations, mounts for LPG storage, substations, pump rooms, and the project pipeline.**
- Conducted site **surveys**, including pipeline assessments, and actively participated in the planning process to ensure alignment with design specifications and schedules.
- Generated **progress reports, hindrance reports, daily logs, bar charts, and maintained** all project-related records. Presented these reports to the management to ensure transparency and accountability in project execution.
- Monitored pile **testing procedures, including lateral, pull-out, and compressive load tests.** Ensured that all construction materials met relevant Indian Standard (IS) codes through **material testing** to guarantee quality and safety.
- Reviewed and **scrutinized bills/measurements** for accuracy and adherence to the **project's budget.**

## Site Engineer.

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NCCCL.

July 2012-Feb 2014.

- Lead the project's execution, overseeing **formwork, concrete, and reinforcement** activities.
- **Managed the construction of a 35,000 sqft raft foundation with a 2-foot depth, including columns measuring up to 34 ft x 3 ft and a height of 15 ft.**
- Oversaw the construction of a **22,000 sqft girder slab with a 6-foot depth**, involving **4,000 cubic meters of self-compacted concrete with M50 grade and 922 metric tons of steel.**
- Managed the construction of **three basements, a stilt level, podium, and services slab.**
- Worked with **aluminium formwork systems**, including modifying existing materials and incorporating new ones, **with 72% utilization of old Mivan.**
- **Designed steel-fabricated formwork for various elements, such as shear walls, capsules, and circular columns.**
- Supervised **Pull-out tests, Rebound Hammer tests, Ultra Pulse Velocity tests, and Corrosion Potential tests** to assess structural integrity and address concrete-related concerns.

## Civil / Logistic Supervisor.

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ALEC Groups (Al Jaber LEGT) UAE.

Dec 2007 – Feb 2010.

- Responsible for supervising and ensuring the quality and progress of **carpentry work, reinforced concrete (RCC) work, and concreting** activities at the construction site.
- Execute the **daily construction program and progress plan** in coordination with guidance from the Area Manager. Collaborate with the **project team to meet daily targets.**
- Manage the installation of **pre-cast slabs, hollow-core slabs**, and other pre-cast components
- Utilized advanced **formwork systems** such as **Peri – Trio & Verio, Doka, PD8, and ULMA** to enhance the efficiency and quality of RCC structures.
- Handle the management of **plant equipment, including tower cranes, storage yards, generators, pumps, and excavators**, ensuring efficient utilization and maintenance.

## Site Supervisor.

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Sigrun Realities Ltd:

Jul 2007 – Dec 2007.

- Responsible for supervising on-site construction activities, including **both structural and finishing aspects.**
- Manage project execution to align with the received program and ensure that progress meets planned targets.
- Monitor the execution of work to maintain material and workmanship quality in accordance with project
- Oversee construction for compliance with drawings and address issues to managers.