

AMIT ADIVAREKAR

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Professional Summary

Seeking assignments in construction projects with an organization of repute

- A result oriented professional with 15+years of experience in construction projects. - Rich experience in heavy R.C.C. structure works, all Engineering functions. - Expertise in handling the complete construction planning, resource utilization & manpower management.

Skills

- Office Automation, Internet Application -
M.S. OFFICE, AUTO CAD

Work History

Project Manager

12/2021 to Current

Sigmaone Universal Developers – Pune, India

- Developed comprehensive project plans with clear timelines, milestones, and budget requirements, ensuring timely delivery of high-quality results.
- Delivered exceptional customer satisfaction by proactively addressing client concerns and meeting or exceeding expectations throughout the engagement process.
- Monitored project performance to identify areas of improvement and make adjustments.
- Provided detailed project status updates to stakeholders and executive management.
- Managed risk assessments and implemented mitigation strategies to minimize potential issues during project execution.
- Provided detailed technical and operational direction in project challenges, consistently meeting deliverables according to deadlines.
- Coordinated material procurement and required services for projects within budget requirements.
- Negotiated contracts with vendors and suppliers, securing quality materials at competitive prices for efficient use of resources.
- Verified quality of deliverables and conformance to specifications before submitting to clients.

Project Manager

01/2019 to 12/2021

Aaiji Group – Pune, India

- Successfully managed multiple projects simultaneously by prioritizing tasks according to urgency, resource availability, and alignment with organizational goals.
- Planned, designed, and scheduled phases for large projects.
- Met project deadlines without sacrificing build quality or workplace safety.

- Established effective communication among team members for enhanced collaboration and successful project completion.

Sr. Civil engineer

01/2017 to 01/2019

Pune prizom construction Management services

- Estimated quantities and material costs during project planning to support budgeting and costing.

Civil Engineer

01/2014 to 01/2017

G.G.Ventures

- Estimated quantities and material costs during project planning to support budgeting and costing.
- Supervised construction progress on-site, addressing any discrepancies or issues promptly while maintaining safety protocols.
- Monitored execution of contract work for compliance with design plans and specifications.
- Managed quality assurance and laboratory testing for concreting operations.

Civil Engg.

01/2011 to 01/2014

Madhav Limaye Group

- Trained staff and volunteers on best practices for community outreach, enhancing their skills and increasing their impact on target populations.
- Promoted open dialogue between constituents and elected officials by facilitating town hall meetings and other public forums.
- Collaborated with local organizations to identify opportunities for joint initiatives, fostering a sense of shared responsibility for civic engagement.
- Managed data collection and reporting processes for all civic engagement programs, ensuring accurate tracking of outcomes and compliance with funding requirements.

Civil Engineer

01/2000 to 01/2011

Mahalaxmi constructions corporation Limited

- Estimated quantities and material costs during project planning to support budgeting and costing.
- Supervised construction progress on-site, addressing any discrepancies or issues promptly while maintaining safety protocols.
- Monitored execution of contract work for compliance with design plans and specifications.
- Managed quality assurance and laboratory testing for concreting operations.
- Established positive relationships with local authorities and community stakeholders, fostering goodwill and cooperation in project development.

Education

Diploma in civil Engg

01/1999

Government polytechnic, Miraj

Percentage: 56.53%

Contact No

9067165149

Key Responsibilities Handled

- Responsible for site supervision of work. - Preparation of weekly and monthly reports to senior management. - Review project plan and update on a regular basis. - Application and fixing of all type of Anchor Fixing System (anchor bolt) for construction industry. - Checked the site works for foundation and superstructure including water proofing treatments, concrete pouring, shuttering and formwork, production of concrete, precast elements, masonry construction and finishes. - Co-ordination with Electrical and Mechanical department. - Co-ordinate review of contractor's submittals, job procedure, drawings and materials. - Responsible of overall management of project from conception to completion. - Review variation schedules and assess entitlement and income. - Preparation, development and review of project quality plan. - Ensure compliance with client quality objective. - Responsible for all engineering functions of work. - Preparation of sub contractors R.A. bills. - Effect close liaison with client reps. - Review project programme and update on a regular basis. - Monitor safety and quality of contractor's efforts.

Personality Traits

- An effective communicator with excellent relationship. - Management skills and strong analytical skills. - Problem solving and organizational abilities.

Personal Information

- Date of Birth: 10/13/1979
- Nationality: Indian
- Marital Status: Married