**Curriculum Vitae**

**MAHENDRA VIKRAM GUPTA**

House No.2375 T/22 , KH No.283, 3rd Floor,

Narela Mandi- Extension, Narela, Delhi-110040

Mobile No. 8745071313

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**OBJECTIVE:**

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To seek a challenging career which provides continuous learning, with scope of working to my potential and ultimately to lead an esteemed organization

* Experience in Construction industry:- 15.5year
* Work Specialization & Experience in Projects
  + Site Execution & Management in Metro Projects, Housing Complex, Ground Development works, Fabrication & Erection works.
  + Client & Contractor Billing( Preparation & approval from Client for deviation, Extra Item, Substitute Item, Final Bill)
  + Contract-Arbitration & Technical audit of the Civil projects

**ROLES & RESPONSIIBILITIES**

* + Responsible for overall direction, Coordination, implementation, execution, control, and completion of specific projects ensuring consistency with company strategy, commitments, and goals.
  + Lead the planning and implementation of Project.
  + Work order and Bill approval through Far vision software.
  + Track project deliverables using appropriate tools& provide direction and support to project team.
  + Constantly monitor and report on progress of the project to all stakeholders.
  + Present reports defining project progress, problems and solutions.
  + Day to day Coordination and attend Review weekly/monthly meeting with client , Consultant & site team
  + Coordination with client, Consultant, Architect & General Designer for their suggestion & the site observation
  + Liaise closely with HSE & Quality in order to continually monitor and improve safety, quality and environmental performance.
  + Proficient in HSE & Quality procedure.
  + Communicate all site related issues amongst the construction team.
  + Claim Notify for Invocation of arbitration as per Contract agreement/ Execution of Project
  + Preparing and arrangement of key information & evidence for Legal Consultant in Statement of Claim & Rejoinder etc. as per Clause of agreement & Correspondence of Projects

2**0 Jun 2021 to till date**

Company : UNIVASTU INDIA LTD

Designation: Project Controller/Coordinator (Station Building, Ground Development & Fabrication with Erection work for Structural Roof)

**Work regarding project**

* Execution, Planning, Manpower management, Store management, Equipment management, Design & Drawing Coordination and Client & consultant networking

**Project/ Work Details:-**

\*Ground Development Works & Miscellaneous work for Five Nos. of Elevated Metro Station for Navi Mumbai Metro Line-1

\*Design and Construction of balance Works of Two Nos. of Elevated Metro Station at Sector 35 Amandoot & Sector 17 Pendhar for Navi Mumbai Metro Line-1

2**6 April 2017 to 19 Jun 2018**

Company : YFC Projects (Pvt.) LTD

Designation: Manager (Building & External Development)

**Project/ Work Details:-**

701 Flat(4BHK,3BHK,1BHK) of Multi-Story Building with External Development for Delhi Metro Welfare Organization at Koyal Enclave, Ghaziabad,U.P

**0** **6 February 2008 to 25April 2017**

* Company : ERA GROUP
* Designation : Deputy Manager (Building & External Development)

**Project/ Work Details:-**

* 1892 Houses flat at Narela (Near CETP), Delhi
* 1892 Houses flat with External Development ( Sewer, Drain, Water Line, Road, Rainwater harvesting & Kiosk etc.) & Electrical work at Narela, Delhi.
* 1272 Houses flat with External Development ( Sewer, Drain, Water Line, Road, Rainwater harvesting & Kiosk etc.) & Electrical work at Bhorgarh, Delhi.
* 1184 Houses flat with External Development ( Sewer, Drain, Water Line, Road etc.) & Electrical work at Bawana, Delhi.
* Claim Notify for invocation of arbitration, Preparation for Statement of Claim & Rejoinder etc. with Legal Consultant in Arbitration Department in Head office Sec-62, Noida.

**Work regarding project**

* Structure, Finishing, Billing( Client & Contractor )

**2006 July to 5 February2008**

* Company : Punj Lloyd limited
* Designation : Engineer (Station Building)

**Project/ Work Details:-**

* Construction of elevated viaduct on GT Road and four Station for Delhi Metro Rail Corporation Limited (DMRC) Phase- From Mundka to Inderlok.

**Work regarding project**

* Pile, Pile cap, Pier, Pier cap, Colum, Beams, Slab, Brick work, Road Work (in road widening)

**April to July 2006**

Company : Subakriti Construction Company

Designation : Civil Engineer.

**Project/ Work Details:-**

* Construction of Mobile Tower foundation.

**Work regarding project**

* Execution work
* Quality control

**QUALIFICATION**

**Academic**

\* B.Tech in Civil Engg. from YBN University, Ranchi with 69.28 %

\* Three year diploma in Civil Engg. From Technical Board of U.P with 69.29 %

\* Intermediate (10+2) From Intermediate Board of U.P with 51.83 %

\* S.S.C from Secondary education Board U.P with 55.20 %

**Professional**

\* Diploma in computer application (DCA) From SKY Institute, Lucknow

With ‘A` Grade

\* Computer added Design (AUTO CAD) From Phoenix Institute, Lucknow

With ‘A` Grade

\* National Service Scheme (NSS) From Lucknow Polytechnic, Lucknow

With `A` Grade

**STRENGTHS:**

\* Ability to work well in a team and possess excellent interpersonal

\* Commitment to assigned tasks in time and terms of reference.

\* Excellent Analytical and problem solving skills

\* Highly motivated and a fast-learner

\* Capable of the working under pressure and with minimal supervision

\* Hard working nature, Determination & Disciplined

**PERSONALITY TRAITS**

\* Repot Building

\* Initiative

\* Ability to learn

\* Work Ethics

\* Open Minded

\* Oral Fact Finding

\* Working Independently

\* Team player

\* Process and Goal Orientation

\* Energy

**PERSONAL PROFILE:-**

Name: - Mahendra Vikram Gupta

Father name: - Om Prakash Gupta

Address (current):- Anuska Apartmant,Flat no.102

Sector-20 Nerul village,

Near Bhawana sweets, Nerul, Navi Mumbai-400706

Date of birth: - 10th June 1981

Nationality: - Indian

Religion: - Hindu

Languages: - Hindi /English

Current Salary

**Salary: - Negotiable**

**I solemnly declare that all the information above is truth& correct to the Best of my Knowledge and belief**

**Place: Mumbai**

**(MAHENDRA VIKRAM GUPTA)**