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|  **CONTACT**

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  |  |   **DEVDATT KHEDEKAR** |
|  | With a over **17 years of experience** and a proven track record, targeting challenging roles as a **Project Manager and Scrum Master** in Pharma, Finance, Chemical, and IT industries. |
|  |  **PROFILE SUMMARY*** **Successful Project Deliveries:** Showcased success in leading and delivering projects within the specified timelines and budgets, ensuring client satisfaction in diverse industry domains.
* **Agile Methodology Proficiency:** Iimplementing Agile methodologies, particularly as a Scrum Master, fostering collaboration, iterative development, and continuous improvement in project workflow.
* **Cross-Industry Experience:** Broad industry exposure, including Pharma, Finance, Chemical, and IT sectors, providing a comprehensive understanding of diverse business requirements and challenges.
* **Strategic Planning and Execution:** Skilled in strategic project planning, execution, and resource management, ensuring optimal utilization of resources for project success.
* **Stakeholder Management:** Proven capability to manage stakeholders effectively, ensuring clear communication, alignment of expectations, and successful project outcomes.
* **Risk Mitigation and Problem Resolution:** Expertise in identifying project risks early on, implementing effective mitigation strategies, and resolving issues promptly to keep projects on track.
* **Team Leadership and Motivation:** Strong leadership skills with the capability to inspire and motivate cross-functional teams, fostering a collaborative and high-performance work environment.
* **Compliance and Regulation Adherence:** In-depth knowledge of compliance and regulatory requirementsspecific to Pharma, Finance, Chemical, and IT industries, ensuring projects align with industry standards.
* **Continuous Improvement Advocate:** Champion of continuous improvement practices, incorporating feedback loops, retrospectives, and learning cycles to enhance project processes and outcomes.

 **ACHIEVEMENTS*** **Achieved 95% customer satisfaction score:** Successfully resolved 80 EHS tickets, with Clariant India Limited.
* **Led 15 projects end-to-end:** Receiving appreciations from customers for successful delivery with Clariant India Limited.
* **Successfully resolved 180 EHS support tickets**: Earned numerous appreciations from satisfied customers at Quinnox Consultancy Services Limited.
* **Implemented 12 enhancements**: From inception to production, received outstanding recognition and appreciation from clients Quinnox Consultancy Services Limited.
* **Enhanced Project Delivery Efficiency:** Improved project delivery efficiency by implementing Agile methodologies, resulting in a 20% reduction in project timelines.
* **Client Satisfaction Metrics:** Achieved a customer satisfaction score of 95% or above for completed projects, showcasing a high level of client contentment and positive project outcomes.
* **Risk Mitigation Impact:** Implemented robust risk mitigation strategies, reducing the occurrence of project-related issues by 35% and contributing to smoother project execution in diverse industry sectors.
* **Team Productivity Enhancement:** Implemented motivational strategies and streamlined communication channels, leading to a 25% increase in team productivity and collaboration across various industry projects.
* **Completed projects within timeline and budget**: By skills of planning, resource management, customer management, capacity management, budgeting.

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| **EDUCATION**  |
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|  | MBA in Information Systems from Sikkim Manipal University, 2015 |
|  | Post Graduate Diploma in Operations Management from Welingkar Institute, 2013 |
|  | Bachelor’s degree in physics from Mumbai University, 2004 |

**CERTIFICATIONS**

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|  | Professional Scrum Master I, 2023 |
|  | ITIL Foundation, 2014  |
|  | Transactional Analysis and Robert Charchoff Models in Psychology |

**CORE COMPETENCIES** * EHS Compliance
* Sustainability
* Problem Solving
* Creativity
* Attention to detail
* Flexibility
* Critical Thinking
* Team Leadership
* Project Lifecycle
* Customer Satisfaction
* Resource Management
* Budgeting
* Capacity Management
* Hiring and Training
* IT Business Consulting
* Project Management
* Scrum/Agile Methodologies
* Management Training

**TECHNICAL SKILLS**

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| **ServiceNow****SAP EHS (Classical as well as EHSM)** **JIRA** **Basic ABAP** **Proficient at Microsoft soft Office Suite:*** Creating Interactive Dashboards in MS Excel and PPTs in MS PowerPoint
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|  **KEY RESULT AREAS****Since May’22 | IT Business Consultant | Clariant India Limited, Andheri, Mumbai****Key Result Areas:*** Administer Agile scrum processes including sprint planning, daily scrum, retrospective and sprint review processes.
* Conducting SAP EHS, Scrum, and management trainings for internal talent.
* Completed 12 projects within timeline and budget through effective planning, resource management, customer engagement, capacity management, and budgeting by making use of scrum methodologies
* Ensured user stories were 100% ordered, defined and ready to be used by the relevant teams.
* Received appreciation from Customers for using JIRA effectively for delivering solutions to them.
* Hiring fresh talent from universities for the team.
* Providing coaching and grooming for new talent, bringing them up to speed with the experienced team.

**Oct’19 – Apr’22 | Manager | Quinnox Consultancy Services Limited, Andheri, Mumbai****Key Result Areas:*** Monitored analysed system performance metrics, identified, and resolved performance bottlenecks resulting in improving system efficiency.
* Lead cross functional team of 14 members implementing scrum increasing project delivery by 30%.
* Collaborated with the development team to troubleshoot and resolve defects for a decrease of 40% of post release issues.
* Coached team members to improve their process also made sure that they adhered to scrum framework.
* Lead agile ceremonies namely Sprint planning, daily standups, retrospectives, story refinement and release planning.
* Developed and maintained a documentation and user guides to reduce support queries by 25%.

**Apr’17 – Sep’19 | Systems Management Specialist | Huntsman International, Andheri, Mumbai****Key Result Areas:*** Worked as the Business Process Owner for Report Distribution within the Product Safety module of SAP EHS.
* Led Quarterly Upgrade projects, ensuring smooth transitions and optimal system performance and ensured that team live by agile principles and values ensured following Client required processes and practices.
* Prepared customized reports for stakeholders to facilitate compliance with international and local regulations.
* Managed 7 critical project ensuring that they are completed withing timeline and estimated budget.
* Functioned as power User, testing different scenarios for various projects.
* Managed reports and CVD1 transactions, ensuring accuracy and completeness.
* Tracked sprint metrices and maintained a dialogue with 5 different teams during quarterly upgrade project ensuring timely completion.

 **PREVIOUS EXPERIENCE****Nov’15 – Apr’17 | EHS Executive, SAP Operations | Reliance Industries Limited, Ghansoli, Navi Mumbai****Jun’13 – Feb’15 | SAP EHS Module Lead | Capgemini Consulting, Vikroli, Mumbai****Mar’09 – May’13 | SAP EHS Module Lead | Tata Consultancy Services, Powai, Mumbai** **Jul’07 – Mar’09 | Process Executive | IBM Daksha, Malad, Mumbai****Nov’05 – Apr’06 | Teacher | Lady Northcode Hindu Orphanage, Chowpatty, Mumbai** **PROJECTS****Huntsman International ERP and SERC Upgrades:*** Coordinated with various stakeholders and worked as a Power User for testing during ERP and SERC Upgrades at Huntsman International.

**TATA Power Implementation:*** Implemented Industrial Hygiene, Audit Management, and Occupational Health and Safety modules at the client site for TATA Power.

**WWI Layout Editing for Client Requirements:*** Edited WWI layouts to meet client specifications, recently addressing a client's business requirements by fixing and editing WWI layouts.

**ADR Annual Report Preparation:*** Prepared the ADR annual report for dangerous goods materials by extracting data from the DGTMD table in SAP at Ferro for the year 2013.

**SUB\_CALL Project - MSDSs Delivery:*** Resolved a program bug that caused a delay in shipping 50,000 MSDSs to customers. Created a support calendar, utilized functional and team management skills, and successfully completed the task one week ahead of the deadline.

**Dow Agro Science (DAS) REACH Assessment:*** Completed the assessment of 100 DAS products for REACH within one month at Dow Agro Science (DAS) through effective coordination and proactive communication with different teams, achieving the project goal in just 15 days.
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|  **PERSONAL DETAILS**

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| Address | : A-13, Mulund Kunjsarita, Indraprastha Park, 90 Feet Road, Mulund East, Mumbai-400081 |
| Date of Birth | : 20th Oct’83 |
| Languages Known | : English, Hindi, Marathi and Sanskrit |

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