***CARRIER OBJECTIVE***

**Resume**

Ganesh Hande

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mail:

gmhande@gmail.com

Mobile

: 9970051858

Associate with progressive and growing organization where my skills are realized and my Knowledge can be enhance for my personnel development as well as benefit of the organization.

# PROFESSIONAL EXPERIENCE

**Present Experience in Organization :-** *VARPAN TECHNOLOGY PVT. LTD.* (M/S Rochi Engineers Pvt. Ltd)

**Duration :***-* July-2017 to Till now

**Designation :**- Stores Manager

**Department :**- Stores

**Responsibility :-** I am working as Stores Manager. This company deals in bend pipe fabrication, Exhaust assembly of earth moving equipment

**Past Experience in Organization :-** M/S Gefran India Pvt. Ltd ( Pune )

**Duration :***-* May- 2010 to February-2017

**Designation :**- Supervisor Purchase ,Stores & Dispatch

**Department :**- SCM

**Responsibility :-** I am working as Supervisor Purchase ,Stores & Dispatch This company deals in manufacturing Automation Parts

**Past Experience in Organization :-** M/S Cummins Sales & Services (Pune)

**Duration :***-* July- 2007 to May-2010

**Designation :**- Supervisor - Receipt & Dispatch

**Department :**- Recon

**Responsibility :-** I was working as Supervisor - Receipt & Dispatch( components ) This company Deals in Recon Engines

**Past Experience in Organization :-** M/S Kirloskar Oil Engines Ltd. (Pune)

**Duration :***-* March- 2006 to July-2007

**Designation :**- Storekeeper  **Department :**- Stores

**Responsibility :-** I was working there as a Storekeeper . This company deals in Engine manufacturing company.

# KEY SKILL & JOB RESPONSIBILITY

* + In charge for all stores activities like receipts , documentation , inventory control , job work material ,line feeding
  + Maintain Inward and Outward On daily basis.
  + 100% receipt of Raw material, Received materials offering for inspection to QA, Making GRN, putting material as per location
  + Maintaining store area with proper identified material locations with ABC analysis, FIFO
  + Periodical stock verification by cycle count, monthly, quarterly and year ending audits in addition to everyday monitoring.
  + Fulfilment of material requirement from Production department with proper Quality and Quantity
  + Keeping the Control on Inventory level by using min-max level/safety stock / reorder level
  + Monitoring Non-moving material with discussions with top management to liquidate stiff inventory.
  + Inform shortage to purchase & production as per production plan
  + Maintaining the 5S culture
  + Ensure no stock out of consumables and follow-up with Purchase section for necessary order
  + Prepare job work challan
  + Coordination with production, QA dept, finance & purchase dept.
  + Arrange for any kind of reports that are required from time to time by departments and management
  + Provides direction, guidance and assistance to other stores employees in effective operation of the Stores.
  + Ensuring discipline & safe work environment in department
  + Planning & Procurement of raw materials for production & finish goods for sale as per customer orders.
  + To prepare comparative statement as per quotation received from Vendors, negotiate & co-ordinate with Vendors for timely delivery of materials.
  + Prepare Purchase Order and Get Approval for the same From Head of Department.
  + 100 % receipt, GRN, of materials in Stores along with proper formalities of documentation and SAP entry.
  + Inventory control & Stock Accuracy – Logical / Physical stock control.
  + Issue of materials to production, service as per requirement.
  + Co-ordination with sales department for dispatch planning as per customer orders & their requirement.
  + Ensure smooth flow of production and product reaching to end customer on time
  + Preparing invoices & packing material & arrange dispatch of the orders to the right quality and quantity, keeping cost factors in mind.
  + Coordinate with all Customers & Transporter to ensure to delivered all material on time & minimum cost.
  + Preparing MIS reports like, material shortage against customer order, suppliers & customer pending orders, material in transit & delivery date, dispatch detail, stock report.
  + Import & export documentation & process execution.

# SYSTEM / SOFT TOOLS KNOWLEDGE

* Knowledge of 5S, Skill-matrix.
* Good knowledge of manage Material flow by System
* Best hand on MS office such MS-Excel, MS-PowerPoint and MS-Word.
* Knowledge Tally Erp 9, Oracle ,SAP

# STRENGTH

* My Confidence.
* Ability to Co-operate with the team.
* Flexible and supportive to the team work.
* Understand and grasp the things quickly and efficiently.

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# EDUCATION

* 1997 SSC – SM Vidyalaya Junner , Pune– 54%
* 1999 HSC – AW Collage Otur , Pune- 60%
* 2002 BA -- AW Collage 62. % (Final Year)

# PERSONAL INFORMATION

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| --- | --- | --- |
|  **Date of Birth** |  | : 12-September-1981 |
|  **Gender** |  | : Male |
|  **Nationality** |  | : Indian |
|  **Marital Status** |  | : Married |
|  **Father’s Name** |  | : Madhukar G.Hande |
|  **Mother’s Name** |  | : Parvati M.Hande |
|  **Language** |  | : Marathi/ Hindi/ English |
|  **Local Address** |  | : Flat No. 17, Dron Park, Pawar Nagar ,Old Sangvi,Pune-27 |

* **Permanent Address** : Same as Above
* **Hobby** : Playing Cricket, Carom.

# DECLARATION

I Ganesh Madhukar Hande, do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

**PLACE**:- Pune, Maharashtra

**DATE** :-

# Ganesh Hande