KATHIRAVAN R

SCRUM MASTER

Phone: 9566467002 | Email: navilkathir@gmail.com

SUMMARY

To participate in a challenging environment where I can make use of my talents and skills to the best of my capability, continue to improve them, and obtain an opportunity for value-based growth and career advancement while contributing handsomely to the organization.

PROFESSIONAL EXPERIENCE

COMPANY: 02

Tech Mahindra | Scrum Master | Sep 2022 – Till date

Project: **British Telecom**

Description: BT Group plc is a British multinational telecommunications holding company headquartered in London, England. It has operations in around 180 countries and is the largest provider of fixed-line, broadband, and mobile services in the UK, and provides subscription television and IT services.

Roles & Responsibilities:

- Conduct daily SCRUM via email in the form of Daily Status Updates.
- Assist with and remove impediments to the support of local and remote personnel.
- Conduct training sessions and create documentation for new features and functionality being released.
- Publicize the team's progress and successes to make sure they are highly visible to the product owners and stakeholders.
- Educate team members in an Agile methodology. Use of Clarity and Jira for tracking projects and tasks.
- Communicate with subject matter experts (both internal and external) to understand business needs and/or prevent/resolve issues.
- The project is based on Agile methodology with a 2-week Sprint cycle.
- Role as a Scrum Master and Technical Lead Sprint Planning • Validating the Stories within the sprint, providing story points Prioritization of Stories within a Sprint Velocity Tracking Retrospection at the end of each sprint Feature demonstration.
- End-to-end Unit testing and Peer testing of the application.
- Provided leadership in problem-solving and design strategies.
- Responsible for end-to-end deployment lifecycles, carefully balancing delivery quality and managing priorities, and taking corrective actions to meet stated business objectives.
- Responsible for driving continuous improvement of the deployment process, including assessment of project delivery, gathering and reporting performance metrics, targets, and measurement of ongoing progress.
- Responsible for managing and monitoring day-to-day activities and providing direction to team members and supporting organizations for timely delivery.
- Responsible for managing and monitoring quality targets and goals.

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COMPANY: 01

Tag India PVT LTD | Team Manager | Feb 2011 – Aug 2022

Project: Reddit

Description: Reddit is a social news website and forum where content is socially curated and promoted by site members through voting. The site name is a play on the words "I read it." Reddit member registration is free, and it is required to use the website's basic features.

Roles & Responsibilities (Consultant Scrum Master) – Mar 2018 – Aug 2022:

- Developed products and managed SCRUM in agile methodology.
- Tracked the efforts in JIRA for complex methodology projects and microservices.
- Lead the team and followed all the ceremonies.
- Prepare a Knowledge Acquisition document with overall system design and functional details.
- Prepare a High-level design document for the system by analyzing the system from top to bottom approach.
- Work with the PO in defining and maintaining the Product Backlog.
- Understand the product vision and lead the team to work towards it.
- Track burn down, issues, progress, and other SDLC compliance activities through Jira.
- Proactively identified and found ways to resolve issues to prevent distractions and keep projects on track.
- Wrote User Stories based on the requirements gathered from all the stakeholders.
- Coordinated with systems partners to finalize designs and formalize requirements Utilized Story.
- Sizing and Planning Poker techniques as needed based on the length of the backlog and priorities.
- Facilitated Scrum framework - sprint planning, backlog grooming, daily scrums, sprint reviews, and sprint retrospectives.
- Planned Agile best practices and encouraged team cohesion, overcoming impediments and hurdles to productivity.

Roles & Responsibilities (Project coordinator) – May 2016 – Feb 2018

- Define Project Scope, Objective, and Deliverables and develop a detailed project plan, including timelines, releases, tasks, and resource allocation and create and maintain project documentation.
- Identify and engage project stakeholders, including clients, team members, and sponsors.
- Create and manage project budgets & Monitor project expenditures and control costs.
- Manage changes to project scope, ensuring they align with project objectives.
- Collaborated with PMO, product owners, team members, technologists, and other teams to define solutions and drive progress
- Working with the project management office to utilize Concur standard project management and agile methodologies
- Provides day-to-day guidance and oversight of team activities; actively works to recognize performance
- Gathered data on integration issue and vulnerabilities and reported all findings, including improvement recommendations

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Roles & Responsibilities (Software Test Engineer) – Feb 2011 – Apr 2016

- Understood business requirements.
- Involved in the analysis, design, and construction phases of the project.
- Prepared and executed Test Cases and captured Test Results and reported bugs to the developer.
- Performed System Testing, Smoke Testing, Functional and Regression testing.
- Assigned the tasks of preparing test scripts and performing Black-box testing.
- Prepared daily status reports as per the planned and actual progress of deliverables.
- Provided Knowledge Transfer to new members of the project team.
- Direct Interaction with Business Clients and experience working as a tester or in a similar position.

EDUCATION

- **BBA** – Madras University – 2009

KEY SKILLS

- Leadership and team management
- Communication and collaboration
- Coaching and mentoring
- Agile metrics and reporting
- Risk management and mitigation
- Agile methodologies, principles, and practices
- Problem-solving and critical thinking.
- CSM Certified

DECLARATION

I hereby declare that all the details and particulars furnished above are correct to my knowledge.

Place: Chennai
Date:

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