**RESUME**

**MOHASIN ASLAM RUKADIKAR**

**Address:** 126, More line, Shiroli (Pulachi)

Tal: Hatkanagale, Dist: Kolhapur, 416122

**Mobile: 9284591663**

**Email id:** [**mohsin\_20march@yahoo.co.in**](mailto:mohsin_20march@yahoo.co.in)**, rukadikarmohsin20march@gmail.com**

**Strength:**

Confident to adapt to changes, ability to deliver result in adverse situation, straightforward with high level of confidence.

**Total Professional Experience:**

Total experience 18 years in Asst. Officer - Logistics, Warehouse department, Account department, Dispatch Manager, Store department.

**WORK EXPERIENCE:**

**Vision Trade Solutions PVT LTD C&F Agencies, Grasim Industries Ltd (Birla Opus) Kolhapur, As a Warehouse Manager ( 15th April 2024 to Till Date).**

* Checking inward and outward material of goods receipt notes.
* Reporting stock statement weekly basis.
* Reporting daily, weekly and monthly cash follow in Warehouse.
* Handling Office Staff and labour issue in Warehouse.
* Handling the documentation & transportation responsibilities at dispatch the material.
* Looking and reporting against Reclamation memo, NRGP, RGP, Issue note and Delivery notes.
* All record entrees in SAP system.
* Reporting received customer payment to marketing team & due of customers.
* To arrange the material of each SKU in proper bin for easy & efficient material handling as well as for vehicle material for dispatch.
* Responsible for loading & unloading of material.
* All work done in depot with 5S Rale.

**Reliance Retail Ltd, Smart Point, Sangli, As a Store Manager (01st Aug 2021 to 05th Jul 2023).**

* Completes store operational requirements by scheduling and assigning employees.
* Daily Store Opening & Closing Activity very smoothly.
* Store DC vehicle Received and unloading vehicle check the entry in SAP.
* Store Staff Brief for Per Day Sale Performance & Customer Good Service.
* Identifies Current and future customer requirements by establishing rapport with potential and actual customers to understand service requirement.
* Markets merchandise by studying advertising, sales promotion and display plans.
* Monthly Store Profit & Loss report Check and the next plan for Store Loses control.

**Burgeon Associates Pvt Ltd, For Honcho Wholesale, Ujalaiwadi,** **Kolhapur, As a Warehouse Manager, (01st Dec 2020 to 31Jul 2021)**

* Oversee the receiving and unloading process for inbound material.
* Manage, monitor and maintain proper inventory records of the movement of goods in and out of the warehouse.
* Preparing stock Report, Daily, Weekly & Monthly Basis.
* Handling the B 2 B Warehouse.
* Handling the transportation responsibilities.
* Planning & Schedule of material.
* Manage all aspects of the distribution center facility.
* Checking and reporting against Damage memo, Issue note and Delivery notes.
* Maintain stock register daily basis.
* Keeping damage & breakage of material at lowest level.
* Stock Maintain as most salable material at low level & Save Inventory cost.
* Daily Checking for Customers Orders by Salesman.
* Identify process inefficienciesand make recommendations for process improvements.
* Ensures Safe working conditions including properly training employees on proper safety methods.
* Led 5S project that reduced waste and searching time by 15%.

**Teamlease Service Limited (Flipkart), Kolhapur As a Team Leader (07th Sep 2020 to 30th Nov 2020)**

* As Per Shipment load arrangement of Vehicle for location wise.
* Shorting all shipment as per location.
* Updating all report in ERP as Stock, Inbound, Outbound and cash flow.
* Checking all forwarding document as per road transport rule.
* Daily reporting for Received, Issue & Pending Shipment Details.

**CMM TRANDELINKS PVT LTD Distributor, FOR Kellogg’s India Pvt Ltd and P&G Product,** **KOLHAPUR As a Warehouse Operation Incharge ( 10th Mar 2016 to 31st Jul 2020)**

* Oversee the receiving and unloading process for inbound material.
* Manage, monitor and maintain proper inventory records of the movement of goods in and out of the warehouse.
* Preparing stock Report, Daily, Weekly & Monthly Basis
* Handling Work & Responsibility.
* Handling the Cash & Bank Responsibility.
* Handling the transportation responsibilities.
* Planing & Schedule of material.
* Manage all aspects of the distribution center facility.
* Checking and reporting against Damage memo, Issue note and Delivery notes.
* Maintain stock register daily basis.
* Checking deposit status of due customers & follow up for Payment**.**
* Keeping damage & breakage of material at lowest level.
* Stock Maintain as most salable material at low level & Save Inventory cost.
* Daily Checking for Customers Orders by Salesman.
* Identify process inefficienciesand make recommendations for process improvements.
* Ensres Safe working conditions including properly traning employees on proper safety methods.
* Led 5S project that reduced waste and searching time by 15%.

**HIL LIMITED, Charminar ACC Sheets, Shiroli, Kolhapur, As a Depot Manager ( 13th Jan 2014 to 8th Mar 2016)**

* Checking inward and outward material of goods receipt notes.
* Reporting stock statement weekly basis.
* Reporting daily, weekly and monthly cash follow in depot.
* Handling Office Staff and labour issue in depot.
* Handling the documentation & transportation responsibilities at dispatch the material.
* Looking and reporting against Reclamation memo, NRGP, RGP, Issue note and Delivery notes.
* All record entrees in SAP system.
* Reporting received customer payment to marketing team & due of customers.
* Keeping damage & breakage of material at lowest level.
* To arrange the material of each SKU in proper way for easy & efficient material handling as well as for vehicle movements for dispatch.
* Responsible for loading & unloading of material.
* All work done in depot with 5S Rale.

**S.B. ENGINEERS, MIDC Shiroli, Kolhapur, As a Store Incharge, (1st Sept 2011 to 11th Jan 2014)**

* Managed accounts payable, accounts receivable, and payroll departments.
* Prepared annual company accounts and reports.
* Administered online banking functions.
* Reduced credit period from 90 days to 60 days.
* Monitored and recorded company expenses.
* Prepared company accounts and tax returns for audit.
* Coordinated monthly payroll functions for 18+ employees.
* Handling cash flow of the company as per requirement.

**RAYMONND ZAMBAITI LIMITED. Kagal MIDC. Kolhapur, As a Godown Officer, (1st Mar 2011 to 30st Aug 2011)**

* Checking inward and outward material of Yarn Department.
* Preparing stock statement.
* Reporting daily, weekly and monthly stock.
* Reporting of non-moving material on monthly basis to reduce the godown stock.
* Handling worker and labour.
* Handling the transportation responsibilities.
* Looking and reporting against Rejection memo, NRGP, RGP, Issue note and Delivery notes.

**SHRI JAIYOGESHWAR C & F AGENCIES, FOR THE HIL LIMITED ,** **Charminr ACC Sheets, Kolhapur, As a Depot Manager (1st Jun 2007 to 30th Nov 2010).**

* Taking customer order and delivery as per requirement.
* Order related any communication done with me and sales Manager.
* Papering invoice, challan, other delivery and transportation related documents.
* Loading and transportation handling.
* As per sale preparing stock report and payment details.
* All Record Entrees in Sap System.

**EDUCATION QUALIFACTION:**

**Bachelor of Commerce (B.Com) passed in Oct - 2007.From Shivaji University.Kolhapur.**

**Supply Chain Management Course Passed In Mar - 2010.From Meghdoot Technical College**

**Computer Knowledge : MS OFFICE, TALLY ERP, SAP OPERATING.**

**PERSONAL INFORMATION:**

**Date of Birth :** 20th March 1985.

**Sex :** Male.

**Marital Status :**  Married.

**Nationality :** Indian.

**Languages Known :** Hindi, Marathi, English.

**Hobbies :** Reading books, novel, Listening music.

**Declaration:**

I have by declared that the above written particular are true to the best of my knowledge and belief.

Place :

Signature

Date :

(**Mohasin Aslam Rukadikar).**