**PRITESH KOSHTI**

E-Mail: pritesh.koshti@gmail.com ~ Contact: +91 8888891338.

**Assignments in Techno Commercial with an organisation of reputed, preferably in Real Estate / Construction sectors.**

**PROFESSIONAL OVERVIEW**

* A dynamic professional with over **15** **years and 11 months of** experience in Business development, Techno Commercial & Construction Management.
* **Working with Mace Group as a** **Manager – Mace consultants.**
* Abilities in harmoniously managing day to day tasks with a talent for execution involving Techno-Commercial functions, Documentation in line with client’s requirement.
* Possesses skills in providing technical support to execution work and preparation of reports.
* Conversant with IS-Codes, Concrete Standards, Soft Skills.
* Experience in pre and post contract preparation, tender bidding, Project Management & MIS.
* Possesses skills in accurate business development, quantity estimation, planning, monitoring & tracking for real estate, commercial & Infrastructure.
* Excellent relationship management, analytical and negotiation skills.
* Good knowledge of Primavera 6.1 & Microsoft project.

**EMPLOYMENT DETAILS**

**Since Mar’22 with Mace group Pune as a Manager – Mace consultants.**

***Accountabilities: -***

* Maintain fruitful relationships with clients and address their needs effectively. And other aspects of Client Relationship Management.
* Preparing master schedule plan of execution.
* Coordinates with Architectural & Structural & MEP Consultant so as track the Drawing Status & reviewing the same.
* Controlling and tracking the project as per schedule finalized.
* Attending meeting on site and resolving the issues to assure complete the task without delay.
* Preparing and maintaining various MIS reports.
* Cross checking & developing the sections and other details as per requirements.
* Tracking the project as per time and cost the master schedule plan on weekly, fortnightly & monthly.
* Tracking manpower productivity as per available manpower & giving forecast with respect to completion of activity as per master schedule.
* Co-ordinate with sub-contractors to manage the manpower requirement for executes the site.
* Maintaining the various types of records like MIS, Delay reports, Slab Status, DPR, Weekly progress, Fortnight, Monthly, DTR
* Coordinating with various department so as complete activity (project) smoothly.
* Helping to execution team for priority activity completion.
* Document controlling.
* Manpower planning according to availability & Execution plan.
* Efficiently handled Project:
* The Edge, Koregaon park, Pune.
* RMZ Hyderabad Commercial project.

**Since Jan’21 to Mar’22 with JKIN group Pune as a Manager – Engineering Department.**

***Accountabilities: -***

* Create contract-winning proposals for current and prospective client. Negotiate contract terms with clients.
* Scrutinizing contract/ tender documents for review tech. specifications, estimates, review of tenders and evaluations of day-to-day activities.
* Finalisation of Contractors / Vendors.
* Dealing with any unexpected costs.
* Communications & interactions with prospects during the entire lifecycle of project while keeping track of the progress and maintaining relevant records.
* Maintain fruitful relationships with clients and address their needs effectively. Post deliveries and other aspects of Client Relationship Management.
* Research and identify new market opportunities.
* Preparing master schedule plan and budget of execution.
* Coordinates with Architectural & Structural & MEP Consultant so as track the Drawing Status & reviewing the same.
* Controlling and tracking the project as per schedule finalized.
* Attending meeting on site and resolving the issues to assure complete the task without delay.
* Preparing & Finalizing master quantity estimates for planning the material required for each activity.
* Preparing and maintaining MIS reports.
* Cross checking & developing the sections and other details as per requirements.
* Tracking the project as per time and cost the master schedule plan on weekly, fortnightly & monthly.
* Tracking manpower productivity as per available manpower & giving forecast with respect to completion of activity as per master schedule.
* Co-ordinate with sub-contractors to manage the manpower requirement for executes the site.
* Maintaining the various types of records like MIS, Delay reports, Slab Status, Weekly progress, DTR
* Coordinating with various department so as complete activity (project) smoothly.
* Reconciliation of Materials.
* Manpower planning according to availability & Execution plan.
* Efficiently handled Project and contracts for:
* Sogefi – Auto Park, Pune.
* Brentwood, Baner, Pune.
* ADM JF Plant-2 extension, Pune
* Ramraika House, Pune.

**Since Dec’16 to Dec’20 with Consol Engineers LLP Pune as a Manager – Engineering and contracts Department.**

***Accountabilities: -***

* Identify potential clients in the target market and complete appropriate research on the prospective client’s business needs and pitching services of the company.
* Create contract-winning proposals for current and prospective client. Negotiate contract terms with clients.
* Communications & interactions with prospects during the entire lifecycle of project while keeping track of the progress and maintaining relevant records.
* Maintain fruitful relationships with clients and address their needs effectively. Post deliveries and other aspects of Client Relationship Management.
* Meeting with Architects to introduce the new trends of construction which we are working presently.
* Preparing master schedule plan and budget of execution.
* Coordinates with Architectural & Structural & MEP Consultant so as track the Drawing Status & reviewing the same.
* Preparing & Finalizing master quantity estimates for planning the material required for each activity
* Preparing and maintaining MIS reports.
* Efficiently handled Project and contracts for:
* Jote Mahal, Chembur.
* Panache, Pune.
* SBM Sky, Thane.
* 1 Industrial project.

**Since Aug’15 to Aug’16 with DSK Limited Pune as a Project Engineer – Planning Department DSK Dream City Project.**

***Accountabilities: -***

* Handling all the responsibilities of planning engineer for Breeze residence having 9 nos of Towers (2B+2P+2G+29 Floors), Internal Initial main Road 500 Mtr of 4.5 Kms.
* Coordinates with Architectural & Structural & MEP Consultant so as track the Drawing Status & reviewing the same.

**Since Sept’14 to Aug’15 with FABS Pune as a Project Engineer – Planning Department Capricorn Greenpark Project.**

***Accountabilities: -***

* Handling all the responsibilities of planning engineer for 2B+12 Floor (2 wings) & 2B+11 Floor (2 wings) project.
* Preparing the Schedule plan execution for monthly, weekly basis along with estimated budget incorporate.

**Since Feb’11 to Set’14 with Sobha Developers Limited Pune as a Project Engineer – Planning Department in Sobha Garnet, Pune.**

***Accountabilities: -***

* Handling all the responsibilities of planning engineer for 2B+11 Floor (3 wings) project.
* Timely reporting to the Management regarding the project progress.

**Since Jul’08 to Dec’10 with Graphite India Limited (G.R.P. Division) Nashik as Graduate Engineer - Contract Department**

***highlights:***

* Efficiently handled tenders and contracts for:
* ONGC Ankleshwar District Bharuch, Gujarat.
* Neyveli Lignite Corporation, Chennai Tamilnadu.
* Indore Municipal Corporation Madhya Pradesh.
* Jhajjar Power Limited, Haryana.

**ACADEMIA**

* **B.E. (Civil Engineering)** from Dr J.J. Magdum College of Engineering (affiliated to Shivaji University Kolhapur) in 2008 of with 66.79 %. Distinction.
* **HSC (Electronics)** from D.K.T.E. Jr. College Ichalkaranji (affiliated to Maharashtra State Board) in 2004 of with 66.33 % First Class.
* **SSC (Technical)** from Govindrao High school & jr. College Ichalkarnji (affiliated to Maharashtra State Board) in 2002 of with 61.73 % First Class.

**IT SKILLS**

Operating Systems : Windows 9x / XP / 10

Software’s : Primavera 6.1, Microsoft project, Excel, ERP, Build-Quant, Q-E-Pro.

Design Software’s : Steel win, Strudwin and AutoCAD.

**Professional SKILLS**

* Problem solving skill
* Strong understanding of Internet & online communication tools
* Presentation skill
* Ability to multi task & handling multi projects

**AREA OF INTEREST**

* Project & Property management
* Contract & Tendering
* Project monitoring
* Valuation
* Strategic planning
* Business development

**EXTRACURRICULAR ACTIVITY**

* Organizer in Kalaspandan
* Active member of I.S.T.E. local chapter since 2005 to 2008
* Coordinate in ACENT 2008
* Paper submitted for “NON DISTRUCTIVE TEST” in ACENT 2005
* Paper submitted for “ADVANCE GROUND IMPROVEMENT TECHNICS” in NirMITee 2007.

**ACADEMIC PROJECT**

Title : A project on quantity estimation & rate analysis software”

**PERSONAL DOSSIER**

Date of Birth : 17th October 1986

Nationality : Indian

Address : F-205, 2nd Floor, Wing-B, Shri Ganga Galaxy. Behind Hotel Deccan Pavilion,

 Sadashiv Dangat Road, Vadgaon, Pune-46.

Languages Known : English, Hindi, Marathi, Kanadda, Gujrati & Tamil.