**Sushilkumar E. Dhiwar**

Professional Profile

**20+ years** of work experience in handling large Residential and Commercial Projects to Successful Completion

**Civil Engineering**

* Ability to carry out detailed feasibility studies for building construction to ensure the most effective and efficient utilization of materials, equipment and labor
* Having the ability to visualize a completed project from technical drawings and other plans
* Took responsibility to complete the project in time and with quality
* Able to understand client’s quality compliance requirements and then make sure they are met

**Project Management**

* Able to ensure that all quality matters relating to project control, design, procurement, implementation and asset handover and commissioning are identified
* Ensuring each project is in accordance with health and safety standards
* Managing and controlling the Continuous Quality Process Improvement Programme
* Able to work closely with specialists such as architects and building contractors
* Arranging and chairing meetings with clients

Area of Excellence

Team Coordination | Scheduling | Field Review | Feasibility Studies | Quantity Analysis | Project Management | Site Safety | Quality Control | Building Construction

Professional Experience

Nucleus Projects Pvt Ltd**,** Pune, MH, India.

Dec 2023 – Mar 2024

**Project Manager**

* Selecting & leading a project team & drawing up a detailed plan for how to achieve each stage of the project
* Coordinate internal resources and third parties/vendors for the flawless execution of projects
* Updating project status on Company Web Portal that includes Project Progress Photographs, Reports, Drawings, MOM, etc. Monitors and directs, in collaboration with Project Team, all site activities to ensure objectives are accomplished within the prescribed time frame
* Manage changes to Engineering scope and assist in obtaining written client approval on all changes before proceeding with work
* Track project performance, specifically to analyze the successful completion of short- and long-term goals
* Prepares and presents reports for Client, that includes daily, weekly & monthly summary reports
* Meet budgetary objectives and make adjustments to project constraints based on financial analysis
* Develop comprehensive project plans to be shared with clients as well as other staff members
* Use and continually develop leadership skills
* Report and escalate to management as needed

Planedge Consutants Pvt Ltd**,** Pune, MH, India.

June 2019 – Jan 2020

**Project Manager**

* Meeting with clients to take detailed briefs and clarify specific requirements of the project
* Delegate project tasks based on junior staff members individual strengths, skill sets and experience levels
* Coordinate internal resources and third parties/vendors for the flawless execution of projects
* Track project performance, specifically to analyze the successful completion of short- and long-term goals
* Meet budgetary objectives and make adjustments to project constraints based on financial analysis
* Develop comprehensive project plans to be shared with clients as well as other staff members
* Use and continually develop leadership skills

Gensys Technologies Pvt Ltd**,** Pune, MH, India.

Dec 2015 – May 2019

**Project Manager**

* To manage construction activities of assigned projects in-line with the standards and procedures with good quality, safety and schedule
* Coordinate internal resources and third parties/vendors for the flawless execution of projects
* Ensure that all projects are delivered on-time, within scope and within budget
* Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility
* Ensure resource availability and allocation
* Develop a detailed project plan to monitor and track progress
* Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques
* Report and escalate to management as needed
* Create and maintain comprehensive project documentation
* Excellent client-facing and internal communication skills
* Successfully manage the relationship with the client and all stakeholders
* Establish and maintain relationships with third parties/vendors
* Perform risk management to minimize project risks

Vishnu Construction Pvt Ltd**,** Pune, MH, India.

May 2014 – Dec 2015

**Project Site Manager**

* Selecting & leading a project team & drawing up a detailed plan for how to achieve each stage of the project
* Updating project status on Company Web Portal that includes Project Progress Photographs, Reports, Drawings, MOM, etc. Monitors and directs, in collaboration with Project Team, all site activities to ensure objectives are accomplished within the prescribed time frame
* Manage changes to Engineering scope and assist in obtaining written client approval on all changes before proceeding with work
* Prepares and presents reports for Client, that includes daily, weekly & monthly summary reports
* Complies with all statutory requirements connected with the implementation of projects like Rain Water Harvesting System, Solar System, Fire Protection and System installation, Garbage chute system, LPG Supply System Installation, STP Installation
* Ensure proper closeout of project including transmittal of final documentation to client
* Complies with the highest level of safety during all stages of project execution to avoid any type of accidents

Marvel Landmarks Pvt Ltd**,** Pune, MH, India.

September 2012 – April 2013

**Senior Engineer – Quality**

* Address the Day-to-Day Inspection needs of the assigned areas to site QC Supervisor on Daily basis and review the outcome of inspection
* Prepare Inspection and Test Plan to be use as guidelines and reference in conducting inspection of works done prior to commencement of succeeding work
* Address Quality Assurance of Buildings and Civil Works such as Dimensional checks/Visual Inspections for Earthworks, Civil Foundation, Structures, Buildings and Buildings Systems
* Identify, Analyze and Resolve Problems and Issues with QA/QC for ongoing construction activities
* Coordinate with Stores department for all material receipt inspections and review all material certification and testing
* Assure all technical documents related to site quality to be with current status or with the latest version/issue
* Conduct inspection of contractor’s work especially for critical and important inspections
* Ensure that safety is adhered at all times

Kumar Urban Development Ltd. (Kumar Builders)**,** Pune, MH, India.

An ISO 9001:2008, ISO 14001:2004 and OHSAS 18001:2007 Company

August 2001 – August 2012

**Senior Engineer - Construction (Project Execution)**

* Prior planning and identification of critical materials essential for the project construction
* Arranging, Planning and Scheduling of work
* Prepare Work Orders in coordination with Contract department
* Prepare BOQ and follow up with Purchase department for material requested
* The constant monitoring of the project progress with quality control
* Carrying out pre inspections and also final inspections
* Conducting periodical Quality, Safety, Environmental Audits as per ISO norms
* Coordination with Project Consultants, Local authorities, Contractors and Suppliers
* Preparing Contractor Bills as per the work done/progress, Weekly, Monthly and Master work schedules and monitoring the actual progress against the schedules
* Prepare Daily, Weekly and Monthly project work progress reports for Senior Management
* Conducting Toolbox meetings, Work Review meetings with Contractors
* Manage all phases of multiple projects within city in coordination with Suppliers & Contractors
* As a Senior Engineer, provided guidance to junior engineers and supervisors

Mankani Associates**,** Pune, MH, India.

June 1999 – March 2001

**Site Engineer**

* Construction of building from Line out to Finishing work
* Overall Site Supervision against the planned Construction schedules, Labor handling, Inspection & Quality control
* Coordinate work with other disciplines such as Architectural, Mechanical, Electrical, etc.
* Attend and Resolve Customer queries
* Prepare RA Bills, look into Labor Payments

**Pramod Developers,** Pune, MH, India

June 1997 – April 1999

**Site Supervisor**

* Directed and oversaw Residential/Commercial site work
* Perform field activities such as Observe and Record existing field conditions, Take and Verify Measurements within project area
* Supervision of RCC work, Brick work, etc.
* Taking Work Measurements for preparing Bills
* Maintain records of all the materials coming at site such as Bricks, Sand, Steel, Cement bags, etc.
* Prepare and Maintain Labor Muster

Professional Training & Development

* Quadra Suite, a web-based ERP solution to update & monitor all major activities on a continuous basis
* Working knowledge of MS Office applications such as Excel, Word, Outlook
* At Kumar Builders, participated in workshop on “Marching Towards Zero Accident” conducted by The Institute of Safety Management And Services, Pune
* Introduction to AutoCAD

**In house training completed…**

@ Kumar Builders, MS Project for Project Management

@ Kumar Builders, Internal Auditor for ISO periodic Audits

Educational Background

**Diploma in Civil Engineering,** Higher Second Class, B.T.E. Mumbai, MH, India

**S.S.C.,** First Class, State Board, Pune, MH, India

Personal Information

Address: Sr. No. 89, Alandi Road, Kalas, Near Pathan Baba Darga,

“Matru Pitru Chhaya”, Pune - 411015, MH, India

Date of Birth: 18th October 1977

Gender: Male

Languages Known: English, Hindi, Marathi

Nationality: Indian

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