**Rocky Anton D’Souza**

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**~ Supply Chain Professional~**

**Seeking senior level assignments in Materials Management / Logistics and Supply Chain Management / Inventory / Store & Ware house with a reputed organization.**

**Professional Synopsis**



* An incisive professional with over **20+ years** of Experience in Procurement, Strategic Sourcing and Supply chain.
* Presently working in **Airspan Network India Pvt.Ltd as Warehouse Manager.**
* Deft at ensuring optimum inventory levels to achieve maximum cost savings without hampering the operations.
* Possess analytical skills with proven expertise in communication and relationship management.
* Knowledgeable of ISO procedure for Procurement. Gained skills through active involvement in business & group projects.
* Adroit in people management, maintaining healthy relations with experience to tackle different situations arising, handling grievances thus creating an amicable & transparent work environment.
* Involved in strategising various reporting for Procurement and sourcing like Supplier Risk Assessment, Total cost of ownership, supplier evaluation and supplier life cycle management.

**KEY RESULT AREAS**

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***Functional Skills***

**Supply Chain Function:**

* Ensuring supply chain planning & on time deliveries from supplier base.
* Monitoring availability of stock, making appropriate arrangements to ensure on time deliveries.
* Developing long-term partnerships with suppliers; managing day-to-day supplier performance to ensure meeting of service, cost, delivery and quality norms.
* Consistently evaluating vendor performance to ensure adherence to predefined specifications and supply of quality material / execution of job works.
* Governing the inventory function so as to curtail inventory-holding expenses and adherence to the minimum inventory level to minimize wastage.
* Monthly material consumption done 100% as per NHQ target
* Developed new vendors for tower, pole & electronics installation and cages as per technology requirement to give 15% cost reduction.
* Monthly CMPl stock verification.

**Inventory Management:**

* Overseeing stores management including day-to-day activities like receipts, storage, issues and disposition as well as management of supply chain.
* Ensuring quality, delivery and budget objectives are met as per organizational guidelines.
* Providing innovative warehousing techniques to increase inventory visibility and velocity at the same time helping the client reducing total cost and cycle time.
* Working out budget preparation for purchase of outsourced items and optimizing inventory control.
* Analyzing of costing for fabricated & outsourced materials.

**Logistics Operations:**

* Sustaining the existing network & managing the supply chain, ensuring timely distribution of the merchandise.
* Managing logistics operations involving coordinating with companies for air/ road transport, C&F agents, CHA’s and other external agencies to achieve seamless & cost-effective transport solutions.
* Interfacing with overseas suppliers/buyers for price of delivery negotiation for cost effective procurement.
* Handling the dispatch material in Just- In-Sequence (JIS) system.
* Providing most competitive transportation rates to one-time customers by inviting quotes from the best transport companies in the country.
* Taking adequate measures to monitor and analyze the performance of transporters, processing & packaging units pertaining to cost, quality and delivery norms
* Managing Distribution network & handling transporters, distributors & modes of transportation for the timely delivery of goods. Resolving concerns in delivery, billing claims.
* Monitoring the fleet of vehicles & transporters ensuring on time delivery & transit norms &analyzing the loss in transit and undertaking measures to control the same.

**EMPLOYMENT RECITAL**

**Airspan Network India Pvt Ltd.**

**Warehouse Manager since May 15 to Till date**

**SIGNINFICANT HIGHLIGHTS**

* Meeting the specified designed specifications of the materials and establishing the quality & quantity limits for **effective inventory control**.
* **Vendor development** as per market scenario as well as company requirement
* By using **SAP** creating Purchase order **(PO),** Stock transfer order **(STO),** Contracts and Material requisition form **(MRF** ) for all the agencies, followed by replenishing & ticketing of stock items by raising purchase indents ( PR) and delivery advices & scrutinizing purchase indents for spare parts requirements.
* Coordinating with vendors for timely delivery of material & documentation of material receipt.
* Liaising with finance department for timely release of payment to suppliers and user dept. Formulating budgets for timely procurement of bulk raw materials for the manufacturing.
* Keeping track of Budgets for Projects and analyzing them to get the balance fund transferred to alternate Project for timely roll out of Project.
* Areas handled : In Bound Logistics / Out bound Logistics/ Inventory control / PR / PO / RS&R process.
* Monitoring daily générations of TT (Truble Ticket) & RMA (Return Matériel Autorisation) for open fault.
* Daily monitoring Faulty devises report and arrange to Spare from NHQ and close open fault within SLA.
* To forward indent for stocks to NHQ Head.
* All the goods received from Warehouse are physically verified.
* Co-ordination with courier regarding the dispatch of material to various Pan India Circle.
* Ensuring adherence of procedures while handling serviceable and un-serviceable spares.
* Reporting RMA stores’ status periodically to SCM Head.
* Monitoring the stock levels of all types of spares in the stores and escalate to NHQ if any spare falls below the base stock level.
* Ensuring correct labeling of the stores and updating of all reports/documentation.
* Proper packing & labeling of spares.
* Resolving any logistic issues with Courier.
* Reporting any lost or damaged consignments
* Responsible for Tracking and following Inventory Management System of Small cell , Back hall, UBR project,Air Fiber (A6 & C6).
* Material dispatch to site as per BOM of Planning.
* Follow-up dispatching all the materials as the Request given to warehouse as per approved STO scope on same day & Generation all MIS reports.
* Monthly Electronics Material reconciliation Report submits to NHQ as per NHQ format.
* Service entry of vendors bills & verification for the same.
* Reconciliation of SAP stock with Physical Stock. Also Doing for the Vendor Stock



**Ericsson Pvt. Ltd. (Alcatel-Lucent Managed services Ltd.)**

**SCM Senior Executive since Oct’08 to May 15**

**SIGNINFICANT HIGHLIGHTS**

* Meeting the specified designed specifications of the materials and establishing the quality & quantity limits for **effective inventory control**.
* **Vendor development** as per market scenario as well as company requirement
* By using **SAP** creating Purchase order **(PO),** Stock transfer order **(STO),** Contracts and Material requisition form **(MRF** ) for all the agencies, followed by replenishing & ticketing of stock items by raising purchase indents ( PR) and delivery advices & scrutinizing purchase indents for spare parts requirements.
* Coordinating with vendors for timely delivery of material & documentation of material receipt.
* Liaising with finance department for timely release of payment to suppliers and user dept. for non moving items usage and various other departments for correct utilisation of budget in SAP
* Formulating budgets for timely procurement of bulk raw materials for the manufacturing .
* Keeping track of Budgets for Projects and analyzing them to get the balance fund transferred to alternate Project for timely roll out of Project.
* Areas handled : In Bound Logistics / Out bound Logistics/ Inventory control / PR / PO / RS&R process.
* Monitoring daily générations of TT (Truble Ticket) & RMA (Return Matériel Autorisation) for open fault.
* Daily monitoring Faulty devises report and arrange to Spare from NHQ and close open fault within SLA.
* To forward indent for stocks to NHQ Head.
* All the goods received from Warehouse are physically verified.
* Auditing all MCN location for 4 Zone Maharashtra & Goa Circle.
* Co-ordination with courier regarding the dispatch of material to various BTS / CORE Spare Card distributors on
* Ensuring adherence of procedures while handling serviceable and un-serviceable spares.
* Reporting stores’ status periodically to Circle Head, BSS Lead, and Core Network Lead & Central Spares Management.
* Monitoring the stock levels of all types of spares in the stores and escalate to NHQ if any spare falls below the base stock level.
* Ensuring correct labeling of the stores and updating of all reports/documentation.
* Proper packing & labeling of spares.
* Resolving any logistic issues with Courier or Reliance.
* Reporting any lost or damaged consignments
* Creating PR preparation for theft cases and local repairs of TMIs. (Test and measurement equipment)
* Responsible for Tracking and following Inventory Management System of Wireless & Wireline project
* Material dispatch to site as per BOM of Planning.
* Follow-up dispatching all the materials as the Request given to warehouse as per approved SCR scope on same day & Generation all MIS reports.
* Monthly Electronics Material reconciliation Report submits to NHQ as per NHQ format.
* Co-Ordinate Closely with Installation Planner, Project Lead and Project Coordinator
* Service entry of vendors bills & verification for the same.
* Reconciliation of SAP stock with Physical Stock. Also Doing for the Vendor Stock

**Team HR Services Ltd. - Tata Teleservices Maharashtra Ltd.**

**Executive Apr’02 to Oct’08**

**SIGNINFICANT HIGHLIGHTS**

* Monitored stocks for Stores & E2E are on daily basis.
* Maintained Co-ordination with Sales, Marketing, and Contract agencies.
* Ensured timely dispatches from mother warehouse.
* All the goods received from Warehouse are physically verified.
* As per the requisition received from operation head, material is dispatched to the respective location.
* Handled daily scheduling of work-order and dispatch the engineer on the field for installation.
* Prepared GRN for all the material received to Stores in Sap.
* Auditing all Stores & E2E Location .
* Co-ordination with courier regarding the dispatch of material to various FWP/FWT /RCV Card distributors on daily bases.
* Manpower Management
* All entry Sap system.(Purchase order, Goods Receipt note ,Transferposting,Consumption entry etc.)

**Elpee Chemical Pvt. Ltd. – Roha.**

**Store Executive June’98 to March ’02**

**SIGNINFICANT HIGHLIGHTS**

* To check receipt of Raw / Packing/Solvent materials as per guideline.
* To co-ordinate with production department for smoothly production.
* Dispensing of Raw and Packing materials as per requirement
* Calculation of requirement of material as per monthly plan.
* Daily follow up with purchase department and transporter for materials.
* Daily follow up with QC for release of material as per plan.
* Preparation of SOPs and training to workmen as per SOPs.
* Preparation of monthly stock statement as per requirements of accounts, costing and purchase department.
* By using SAP creating Stock transfer order (STO), Goods receipt note (GRN) and Material requisition form (MRF) for all department.
* Compliance the regular self-inspection audit of QA.
* Maintaining FIFO/FEFO method of issue by considering shelf life of the materials.
* Checking of retesting date of material.
* Keeping of RM/PM separately like quarantine, under test, approved & rejected material as per WHO guideline.
* Proper packing & labeling of material.
* Maintaining of dispensing, cleaning, temperature, training records.
* Preparation of the Record for disposal of rejected material.
* Monthly, Quarterly & Yearly material reconciliation (SAP vs PHYSICAL )

**IT PURVIEW**



* Conversant with Windows’07 / W’XP, SAP.

**ACADEMIA**



* 2003 : One Year **Diploma** in **Materials Management** from the university of Welingkar Mumbai **.**
* 1996 : **Bachelor of Arts** from the University of Shivaji University Kolhapur.

**PERSONAL DOSSIER**



Date of Birth : 25th May 1975.

Nationality : Indian

Languages known : English, Hindi, Marathi & Konkani

Marital Status : Married

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