

Lalit Gopalrao Deshmukh
Contact: 8459946728
E-Mail:lalit.deshmukh@yahoo.com

Permanent Address :Durga Apt. Opp.Gokhale hall Chinchwad Pune.

JOB OBJECTIVE

Seeking assignments in the field of Store/Warehouse, Inventory & Logistics across the industry.

PROFILE SUMMARY

- Graduate and additional qualification in Logistics & Supply Chain Management.
- 12 years of experience in Stores/Warehouse.

Work Experience:

- **Current Position:**
Company: Reliance JIO Infocomm Ltd
Employment through: Qess Corporation Ltd
Designation: Warehouse Executive
Duration: July 2019 – Present.
- **Previous Position:**
Company: PENTAIR FLOW FZE, Sharjah, U.A.E
Designation: Stores Supervisor
Duration: May 2011 - December 2017.
- **Previous Position:**
Company: Virgo Valves & Control Ltd., Hinjewadi Pune
Designation: Production Assistant
Duration: July 2005 - July 2007

CORE COMPETENCIES

- **Stores / Warehouse Management:** This encompasses the efficient operation and management of storage facilities (warehouses) where goods are stored, organized, and distributed.
- **Shipping and Receiving:** This involves managing the inbound and outbound logistics processes, including arranging shipments, coordinating with carriers, and overseeing the receipt of goods.

- **Documentation/Material Accounting:** This involves maintaining accurate records of inventory, transactions, and related documentation, as well as ensuring compliance with regulatory requirements.
- **Vendor Management:** This involves managing relationships with suppliers and vendors to ensure timely delivery, quality products, and favorable terms and conditions.
- **Respond to Any Issues or Complaints:** Addressing any problems or concerns that arise during the logistics process, such as delays, damaged goods, or customer complaints, and implementing solutions to resolve them promptly.

➤ **Job Profile For Warehouse / Store Management:**

- **Responsible for Inward and Outward movement of Goods:**

This involves overseeing the process of receiving incoming goods (inward movement) and shipping out goods (outward movement).

- **Proper stacking of finished goods, receipts with proper identification tags:**

Ensuring that finished goods and received items are organized and stored appropriately within the warehouse, with clear identification tags for easy retrieval.

- **Binning of approved material to warehouse storage locations and update System locations:**

Assigning approved materials to specific storage locations within the warehouse and updating the inventory system to reflect these locations accurately.

- **Handling activities related to warehouse receipts, Supervise Loading unloading activities, Qty. verification:**

Overseeing the process of receiving items into the warehouse, supervising loading and unloading activities, and verifying quantities to ensure accuracy.

- **Responsible for further ties up with transporter for all pick-ups and deliveries at respective locations:**

Liaising with transporters to arrange for the pickup and delivery of goods to and from the warehouse.

- **Proper Housekeeping of all warehouse area and maintaining first Aid Box with essential medicines at Wh:**

Ensuring cleanliness and organization throughout the warehouse area and maintaining a first aid box stocked with essential medicines.

- **Maintaining MIS Report:**

Generating and maintaining Management Information System (MIS) reports related to warehouse operations and inventory management.

- **Material issue to production/Assembly on FIFO basis:**

Issuing materials to the production or assembly line on a "first in, first out" (FIFO) basis to ensure proper inventory rotation.

- **Responsible for monthly, quarterly, half yearly & financial year closure external audit in co-ordination with external agency appointed by company with no variance & submission of audit report to management:**
Coordinating external audits for the warehouse's financial records and ensuring compliance with audit requirements.
- **Monitoring team members for completing assigned jobs well in time with housekeeping as continues process:**
Supervising warehouse staff to ensure that assigned tasks are completed efficiently and on time, while maintaining ongoing housekeeping standards.
- **Handling Manpower (Labor, Drivers, and Staff) & Proper Utilization of manpower:**
Managing labor, drivers, and other warehouse staff, and ensuring optimal utilization of manpower resources.
- **Shortage monitoring against Production Orders/Bill of Material from Assembly:**
- Monitoring inventory levels to identify any shortages in relation to production orders

EDUCATION

- **Executive MBA in Logistics & Supply Chain Management from NCCL in 2013 with First Class..**
- **Passed Bachelor of Commerce (B.Com), Shivaji University, Kolhapur in 2003.**

IT/ERP

ERP Infor LN, SAP, Microsoft Office (Word, Excel)

PERSONAL DETAILS

Date of Birth : 28th March,1982.

Linguistic Abilities : English, Hindi and Marathi

Marital Status : Married