

# SARANG NAVGALE

## PROFESSIONAL SUMMARY

Excellence-driven professional with 13 years of experience increasing efficiency, productivity and revenue while effectively managing the projects of all sizes. Keen eye for detail and disciplined approach to execution, excels at driving projects till the completion based on milestones and top-notch communication.

## WORK HISTORY

### Project Manager, 08/2022 - Current

#### KPIT Technologies, Pune

- Achieved 100% project delivery rate for a critical project by implementing innovative strategies to address bottlenecks and streamlined processes, resulting in on-time completion and exceeding stakeholder expectations
- Achieved a 95% client satisfaction rating for critical project deliverables
- Collaborated with stakeholders to create and manage release schedules based on prioritize and define criteria
- Coordinated with QA and development team to plan release milestones
- Provided status reporting on key performance indicators (KPIs), schedule, resources, and milestone delivery
- Assessed team metrics and worked to drive improvements and innovate new approaches
- Drive daily scrum stand-ups meeting and address impediments.
- Facilitated team organization and ceremonies such as sprint planning, daily scrums/stand-ups, sprint reviews, and retrospectives
- Worked with product owners to prioritize feature development and enhancements based on critical paths and business needs
- Embrace the concept of continuous learning in my own journey and instilled the same in the teams

### Senior Project Manager, 08/2021 - 08/2022

#### TMLBSL, Pune

- Coached the team members in self-management and cross-functionality
- Supported in pre-engagement work, project planning, develop deliverables, client reports and presentations with minimal guidance and lead a stream within an engagement
- Proactively managed communications between all parties involved in the development process

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## SKILLS

- Project Management
- Incident Management
- Advance Problem solving
- Team coaching and mentoring
- Risk Management
- Agile Frameworks- Scrum
- Presentation skills
- Strong communication skills
- Team management
- Project Planning
- Work flow planning
- Root Cause Analysis
- Productivity Improvement
- Revenue and cost management

## EDUCATION

### MBA, Finance, 06/2011

Pune University - Pune, India

## CERTIFICATIONS

- Certified Scrum Master
- PMP - Project Management Professional - Training
- FTM Certification
- ITIL Foundation Certification (Inter Company Training)

## ACHIEVEMENTS

- High CSAT (Mar 2024)
- High Flyer (Feb 2024)
- High CSAT (Mar 2023)
- High CSAT (Jan 2023)
- High CSAT (Oct 2022)

- Responsible for revenue forecasting and Monthly, quarterly, Yearly estimation of the projects
- Activity involved in project EBIDTA improvement plan
- Prepared and controlled budget, baseline and detailed project schedule across all project's client/stakeholder Liaison & coordinator
- Responsible for handling the several projects and check regular updates of the projects

### **Project Lead, 07/2018 - 08/2021**

#### **Tech Mahindra, Pune**

- Helped define project roles and responsibilities, deliverables and timelines by working closely with stakeholders
- Analyzed real data and metrics versus the quality management plans and recommended improvement and optimization methods accordingly
- Defined the scope of project and developed a project schedule based on waterfall and agile methodology
- Analyzed client requirement and create the opportunity within the project for generating more revenue
- Provided project Health reports to project team, stakeholders and management
- Engaged closely with Senior Leadership and Business unit with the objective of understanding their strategy and supporting through the BU Team in terms of analysis, intelligence and initiative execution
- Actively involved in project pricing activity and provided the best pricing model to stakeholder and Sales team to gain the opportunity
- Negotiated contracts with vendors to secure high-quality resources at competitive prices, optimized budget allocation without sacrificing quality

### **Major Incident Manager, 12/2012 - 07/2018**

#### **Infosys Ltd., Pune**

- Facilitated bridge call for all Major incidents with all required teams and stake holder.
- Handled high priority incidents with exceptional poise and composure, making quick decisions to reduce overall impact.
- Examined significant incident reported to the Incident Management team to ensure that the proper priority is assigned and the correct business impact is documented.
- Presented all major incidents data on Weekly and Monthly status report
- Prepared post incident documentation to assist Problem Manager in root cause analysis.
- Coordinated with several teams and provided update on projects in weekly meetings to cut down project risks.
- Documented and tracked the timeline of events that occurred in the process of Project milestone and delivery
- Monitored regular updates of the projects and shared reports with

- SPOT Award (Dec 202)
- Pat on Back (Mar 2021)
- SPOT Award - (Oct 2020)
- Grand Salute - The livewire (Aug 2020)
- Pat on Back (Apr 2020)
- Pat on Back - (Sep 2019)

the Senior Manager.

- Responsible for handling the projects billing

**Finance Executive, 06/2011 - 12/2012**

**Addecco (On Contract with Infosys), Pune**

- Responsible for handle the projects billing.
- Responsible for providing the variance of the project revenue based on the PNL.
- Calculated the EBIDTA of the project.
- Documented and tracked project milestone duration of the project completion
- Shared revenue recognition status.
- Helped stakeholders for project code creation and onboarding of resources.