

## CURRICULUM VITAE

Mr.Shrikant Shivaji Takkekar.  
Contact: +919740739325  
Email: shrikanttakkekar9@gmail.com

Permanent Address:  
A/P: - Kalkhamb Muchandi  
Tal- Belgaum, Dist -Belgaum  
Pin- 590016 Karnataka.

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### Career Objectives:

Intend to build a career with leading corporate of hi-tech environment with committed and dedicated people, which will help me to explore myself fully and realize my potential. Willing to work as a key player in challenging environment. Looking for a challenging career wherein I can utilize my knowledge and vision to enhance the same.

### Professional Summary:

More than 10+ years of construction experience in Billing, Quantity Surveying, Contracting and Site Execution at major Commercial project, Hospitals, PEB Structure and infrastructure development projects like Toll Administrative, Extensive experience in pre-contract as well as post-contract activities with multinational organizations for major public sector clients in India.

### Work Experience:

- Presently Working as Project Coordinator (QS) at Modern Construction Congo Kinshasa (South Africa)
- Worked As Sr. Billing Engineer at Rajdeep Buildcon Pvt. Ltd. Pune 2016 to JAN 2019
- Worked as Site Engineer from May 2013 to September 2016 with M/s Vishwakarma Construction Goa.

### Work Profile:

Modern Construction Congo Kinshasa (South Africa) AS A Project Engineer (QS) (Feb 2019 to Present)

- Project Handled: -**
- Construction Of B+G+S+24 Floor Of 4 Towers (Residential Commercial)-1500cr
- Mama Yemo (Govt. Hospital Project) B+4 Floor General Hospital – 150cr
- Pre-Engineering Building (Warehouse Project-20000Sqm)
- H.J. Hospital B+G+5 Floor Kinshasa DRC Congo- 250cr

### Proficiency–

- Checking and certification of RA Bills for monthly work done as per standard mode and contract specifications and timely submit it to Client/Consultant with proper supporting documents.
- Evaluation of extra items, checking of rate analysis of those items & getting approval of extra items & variation items (i.e. beyond Tender Quantity) from client / consultant.
- Checking and certification of material advances bills for procured materials as per Contractual terms & conditions.
- Keeping track of reconciliation of theoretical consumption of materials with actual consumption in consultation with contractor's site engineers.
- Maintaining Joint Measurement Record Book at site with contractor billing Engineer.
- Preparation of Working Rates & compare the same with Budget rates.
- Preparation of value engineering reports with respect to cost, quality and as per the client requirement.
- Preparation of Work orders for Sub contractors and suppliers & Consultant
- Prepares comparative statements for different suppliers and subcontractors.
- Providing monthly budget for all subcontractors and suppliers to finance team to arrange cash flow.
- Attending daily and weekly coordination meeting and discussing the problems related to the construction project & contractual matters with preparation of minutes for the management records.
- Co- ordination with our site team, client, contractors, consultants and approving authorities.
- Preparation of rate analysis & Estimation Costing As per project.
- International Procurement Material Technical Specification Verify. (China, Dubai, India) etc.
- Verify All the Shop Drawing Construction related material (Glass, Curtainwall, Door. AluWindows, Kitchen Cabinet ACP ,Etc
- Attend the site visits and coordinate with the Consultant Design Teams and Site Engineers.
- Verify all the MEP layout as per structural civil construction(Electrical .Fire Fighting .Plumbing Hvac )
- Co-Ordination With Structural Engineer and Architectural Engineer & MEP Services Engineer Regarding Drawings.
- Responsible for implementing for construction activities as per priority for completion of project within time frame.
- Safety -Execute work safely and follow the safety thumb rule's, maintaining Toolbox and preparing safety inspection sheet as per work

### RAJDEEP BUILDCON PVT. LTD. AT PUNE HEAD OFFICE AS A Sr.Engineer(Dec 2016to June 2020)

#### Project Handled :

- Mahavitrans Infra Plan (MSEB) - Part I at Amravati,, Chandrapur, Nagpur (Mumbai) Division--  
Project Cost- 131.05 Cr.-Industrial Project.
- Construction of BRTS Depots & Regional Terminal at Hosur, Hubli (Pkg-10 Project Cost-41.65 Cr

o Proficiency– (Commercial, Industrial & Government Projects.)

- Preparation of Interim payment application (IPA) for monthly work done as per standard mode and contract specifications and timely submit it to Client/Consultant with proper supporting documents
- Identification of extra items, preparation of rate analysis of those items & getting approval of extra items & variation items (i.e. beyond Tender Quantity) from client / consultant.
- Preparation of material advances bills for procured materials as per Contractual terms & conditions.
- Attend the site visits and coordinate with the Consultant Design Teams and Project Engineers.
- Preparation of Monthly Review Meeting reports (MRM), Weekly and Daily Progress reports submitted to Client.
- Maintain payment register of client billing with reasons for withheld amount.
- Preparation and reconciliation of theoretical consumption of materials with actual consumption in consultation with stores in-charge and site engineers.
- To take care of General Correspondence & Joint Measurement Record Book.
- To identify and prepare all claims for extension of time and additional expense in consultation with the Project Manager.
- To assess 'Risk' items in BOQ or drawings and advice on remedial measures.
- Preparation of Working Rates & compare the same with Budget rates.
- Maintaining Drawings & Records thereof including date of receiving and issuance of drawings.
- Quantities take-off for all the items incurred in project and scheduling the items, ordering the required quantities of materials for procurement purpose as per planning.
- Interacting with client QS and getting payment. Identifying Non BOQ item of works.
- Convening meetings with clients & conducting meetings with both contractors and suppliers.
- Attending daily and weekly coordination meeting and discussing the problems related to the construction project & contractual matters with preparation of minutes for the management records.
- Co- ordination with our site team, client, contractors, consultants and approving authorities.
- Certification of Sub-contractor's monthly Interim application for payment as comparison with certified client bill.
- Preparation of Work orders for Sub contractors and suppliers.
- Prepares comparative statements for different suppliers and subcontractors.
- Evaluation and finalization of subcontractors' payment applications and administration of sub-contractors throughout the work period.
- Providing monthly budget for all subcontractors and suppliers to finance team to arrange cash flow.
- Preparation and updating of cost estimation of each Contract.

VISHAWAKARMA CONSTRUCTION PVT. LTD. AT GOA HEAD OFFICE AS A SITE ENGINEER (Dec 2013 to June 2016)

Monitoring & controlling:-

- Checking the Shuttering, Reinforcement, Concreting, Masonry, Plumbing, Sanitation,
  - Responsible for implementing for construction activities as per priority for completion of project within time frame.
  - Prepare checklists, carryout field tests on cement, concrete, Aggregate, Murum etc.
  - Assist site In-charge in all execution activities work schedule, Planning, Quality and Safety etc.
  - Attending weekly meetings with Client along with our project in charge & sub-contractors for proper execution of project.
  - Checking the quality of RCC works such as foundations, columns, beams, walls and slabs etc.
  - Checking the Quality of concrete, 7 days and 28 days cube test for compressive strength of concrete.
  - Checking the defects like porosity, slag, excess penetration, air cracks etc.
  - Coordinate with concerned agencies such as design consultant, Main client and Subcontractor.
  - Sub-Contractor Bills Verification Physically & Checked with drawing & final bill preparation for the month.
  - Estimate Quantities as per drawing before starting of work & procure material at site.
  - Assessments of manpower, provided by associated contractors and getting proper output & at the end of the day submit comparison report to the project manager.
- Reconciliation of materials like:-Steel, Concrete and Shuttering Materials
- Billing:-
- Maintaining the Measuring Book and Bar Bending Schedules (B.B.S)  Sub-Contracting billing as per contract.
  - Work order for civil work with current rate
  - Preparing Detailed Estimations, Rate analysis for all civil items.
- Safety -Execute work in safe to follow the entire safety rule, maintaining of Toolbox Talk and safety inspection sheet as per work

#### Core strengths:

- Professional attitude
- Maintain healthy industrial relationship.
- Deep understanding of technology with focus on business solution.
- Problem solving techniques.

#### Qualification:

- Diploma Civil Engineering (2010- 2013 pass out) - First Class – Maratha Mandal Polytechnic Belgaum
- S.S.L.C(2008-2010 pass out)–First Class- S.S.R.D.Kanbargi

#### o Proficiency

- Civil related Software : AutoCAD .Strategic ERP ,MSP
- Familiar Operating System : Windows 10,
- Office Tools : MS-Word, Excel, PowerPoint.

o **Personal Details**

- Name : Mr. Shrikant Shivaji Takkekar.  
 Sex : Male  
 Date of Birth : 19-03-1993  
 Marital Status : Unmarried  
 Nationality : Indian  
 Languages Known : English, Marathi, Hindi and Kannada.  
 Permanent Address : A/P: -Kalkhamb Muchandi ,  
Tal: - Belgaum  
Dist: - Belgaum

**Declaration:**

I hereby declare that the above given information is correct up to my knowledge and bear the responsibility in case of fault.

Place: Belgaum

Date

(Mr.Shrikant Shivaji Takkekar )