

# Sameer Magar

Inventory and Supply Chain Management



## WORK EXPERIENCE

### Universal Stationery MFG. Compnay

Designation: Inventory & Dispatch Manager

**16th Feb 2023 to Present**

- Creating weekly reports & Compile monthly reports for cycle count & Physical Inventory.
- Collaborated with purchasing and production to maintain levels of quality and on-hand inventory.
- Labeling, organizing and locating inventory items in staging areas, according to quantity, size or type of material.
- Ensure inventory accuracy and stock rotation.
- Recorded information, shortages, and discrepancies to keep records current and accurate.
- Setting up local warehousing management systems.
- Manage the scheduling, tracking, and routing of drivers and deliveries
- Coordinating with warehouses & Transporters for delivery of the shipments
- Analyze and report on data related to dispatch performance.
- Conduct daily analyses to forecast potential inventory issues.
- Report on inventory activities and variances.
- Develop and implement inventory control procedures and best practices
- Supervised 30 staff members tasked with handling materials management, planning, purchasing and dispatches.
- Analyzing sales data and inventory requirements
- Providing problem resolution in warehouses.

### Reliance Jio Infocomm Limited

Job Role: Warehouse – Inventory and Operational Management

Designation: SCM Assistant

**17th Nov 2020 to 14<sup>th</sup> Feb 2023**

- Creating weekly reports & Compile monthly reports for cycle count & Physical Inventory
- Used SAP and Fiori to track goods from origin to delivery.
- All Material Inward & Outward Process Handling Stock checking & done GRN in Fiori & SAP planning on daily basis cycle count.
- SIT tracking & S-Locs Hygiene.



## PERSONAL PROFILE

- ❖ Experienced Logistics Specialist fluent with SAP Supply chain, Inventory management, business reporting and logistics software.
- ❖ Known as master strategist possessing exceptional attention in all process
- ❖ Solid background in inbound, outbound and Inventory Management.
- ❖ Excellent leadership skills and ability to lead a team to great success.
- ❖ Exceptional organizational skills to keep track of thousands of products without getting misplaced.



## CONTACT DETAILS

PHONE: +91- 7588625866

+91- 9730647471

EMAIL:



[sameermagar794@gmail.com](mailto:sameermagar794@gmail.com)



LINKEDIN PROFILE:

[linkedin.com/in/samer-magar-364297167/](https://www.linkedin.com/in/samer-magar-364297167/)



## Personal Details

Name :- Sameer N Magar  
Date of Birth :-10 March 1996  
Marital Status :- Married  
Gender :- Male  
Nationality :-Indian

## **LANGUAGE KNOWN**

- ❖ English
- ❖ Hindi
- ❖ Marathi

## **TECHNICAL SKILLS**

- ❖ MS – Office, Advanced MS Excel.
- ❖ SAP MM/Oracle & Microsoft

## **INTREST**

- ❖ Improved My Skills
- ❖ Making Good Relationship with Everybody
- ❖ Playing Cricket
- ❖ Spending some time on the local lakes.

## **EDUCATION**

### **Bachelor of Commerce, Pune University.**

Graduated with **54.00%**

### **Higher Secondary School**

May 2013-June 2014 with **57.23 %**

### **Secondary School**

Passed with **81.82%**

- MIS & Reporting: GRN, POD, OGP, STN, STO, Delivery Challan etc
- O&M Operations - To ensure that 98% issue is as per defined TAT
- Ensure inventory control needs are improving and developing inventory management process and procedures.
- Strategically planning and managing transportation and courier services
- Arrange transporters, dedicated vehicle, courier services, plan routes and process shipments
- monitoring overall performance
- Daily coordinate with the Transport & Courier Team For time to time pickups and deliveries.
- Making sure that all inventory processes are completed on the same day.
- Handled Stock Audit with external Auditors.
- Ensure inventory accuracy and stock rotation.

### **IPCA Pharmaceutical Pvt. Ltd**

Job Role: Warehouse Executive

**15<sup>th</sup> June 2019 To 14<sup>th</sup> Nov 2020**

- Managed daily, weekly, and monthly inventory and ordering of supplies.
- Monitoring store & warehouse related activity like material inward, storage, dispatch Follow-up with team data compiling & new process documentation, testing, implementation
- Using oracle for all Warehouse Activities.
- Checking and inspecting goods received and ensuring they are of accurate quantity, type, and also acceptable quality
- Selecting space for storage and arranging for good to be placed in the designated areas.
- MIS & Reporting: GRN, POD, OGP, STN, STO, Delivery Challan etc.
- Labeling goods that have arrived at the warehouse.

## **DECLARATION**

I declare that all the above information is correct and true to the best to the Best of my knowledge.

**Pune Maharashtra**

**Date:-**

**Sameer Magar**