



Suryakant Kamble

Master of Business

Administration (MBA)

Contact Information:

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Present Address:

Urban Society, Pirangut, Pune
Pin :412115.

Permanent Address:

At Post Wangi, Tal-Kadegaon
Dist. Sangli. Pin:415305

Perk detail:

Current designation: Assistant
Operation manager
Dept.: SCM

Personal Detail:

DOB :12 Oct 1990
Sex : Male
Nationality: Indian
Marital Status: Married

Hobbies:

Listening Songs and Painting.

Languages Known:

- ✓ English
- ✓ Hindi
- ✓ Marathi

Strengths:

- ✓ Adaptability
- ✓ Willing to learn
- ✓ Confidence
- ✓ Good communication skills

Technical skills:

- ✓ Basic knowledge of Auto CAD
- ✓ Working knowledge of Microsoft Excel, Word, Power point& outlook
- ✓ People management& program management
- ✓ Presentation & Data analysis
- ✓ Good verbal & written communication skills

RESUME

SUMMARY

Sincere, diligent & focused professional with an experience of over 8 years with running hands-on experience in Warehouse, Operation activities. Proficient & Skilled in manpower supervision in industrial environment. Strong leader & Team builder with proven ability to motivate team members towards goal.

Currently working as **Assistant Operation manager**. Manage overall operations is responsible for the effective and successful management of labor, productivity, quality control and safety measure as established and set for the Operations department.

CAREER HIGHLIGHTS

Company Name: Flexol Packaging India Pvt. Ltd (Pune, Maharashtra)

Designation: Assistant Operation Manager

Period : February 2021 – Till date

Job Responsibility: Working as operation manager is responsible for people, process, planning, managing and execution of plan with safety measures. Responsible for customer satisfaction, level towards there forecast vs actual.

Functional area: SCM

ROLES & RESPONSIBILITIES

Current Role from Feb 2021 to till date –Assistant operation Manager:

- Planning and managing logistics, warehouse, transportation and customer service.
- Maintain continuous contact with client via call/mail/meetings to ensure their satisfaction.
- Analysis of indent plan on daily basis and fulfil planning.
- Handling outbound and inbound Cummins Kothrud, Phaltan.
- Preparing report weekly, monthly basis for material arrangement.
- Inventory Management.
- Set tracking system & software for Cummins.
- Manage Customer Asset in returnable pool from all over India.
- Co-ordination with internal departments, suppliers and customers.
- Monitor daily operations of warehouses, against SOPs and services levels agreed between Company and Customer.
- Co-ordination with transporters for dispatches- Transit-time monitoring to ensure on time deliveries, ensuring availability of vehicles.
- Implement supply chain management projects.
- Keep track of quality, quantity, stock level, delivery times, transportation cost and efficiency.
- Resolve any arising problem and complaints.
- Drive production, Quality, Scrap and Safety improvements
- Monthly cost measures analysis & control within target
- Lead the Teams of Associates working in different shifts
- Meet daily shifts production targets & analyse & implement the action plans
- Use of problem-solving techniques to resolve customer issue, rejection and improve production average per shift thru down time analysis with actions plan
- Meet 100% compliances for cycle count processes.

Previous Role from Jan 2016 to Dec-2020-Warehouse Manager:

- Warehouse activity planning and people management
- Lead Safety Initiatives in Warehouse and Stores
- Maintaining system and physical documents/ records in stores
- Responsible for transactions like material stock posting, pulling List Posting, move order Transactions, Location updating as per physical status and Generate daily cycle count listing
- Timely transactions of inventory in specific inventory locations
- Responsible for Issuance of Material as per Pulling Document / Move Orders as per FIFO standards and maintain records of the same
- Flexible and performs other miscellaneous duties, as required, to meet business goals.

Projects

- Established 100% Cycle count processes for overall TVS.
- Skid modification.
- By using technical quality parameter to overcome material rejection

ACADEMIC QUALIFICATION

Sr.no	Qualification	Name of the Institute	Board/University	Year of pass	Percentage
1	MBA (Marketing)	Dr. D.Y. Patil Institute, Akurdi	Pune	2014	62.65%
2	BCA	S.G.M College, Karad	Kolhapur	2012	57.75%
3	HSC	Shr. Tatya Kadam Jr. College, Ambak Wangi	Kolhapur	2008	53.33%
4	SSC	New English School Kasabe Wangi	Board of Secondary Education	2006	60%

Declaration:

I here declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place:

Date:

Signature
Suryakant Kamble