

Binod Kumar

S/o- Bihari Lal

Vill + Post - Babu Ki Khajuri, Via - Mehnagar

Dist: - Azamgarh , State- Uttar Pradesh -276204

Cell: - 8958197712,7827084414

E-Mail :- kumarbinod107@gmail.com

RESUME

Date of Birth : 10thAug 1984
Sex : Male
Nationality : Indian
Marital Status : Married
Father Name : Bihari Lal
Languages : Hindi, English,
Bengali
Mother Tongue : Hindi

Permanent Address:

Vill+Post-Babu Ki Khajuri,
Via-Mehnagar,
Distic - Azamgarh,
Pin- 276204,
Uttar Pradesh.

Passport No : V5819629
Date of Issue : 25.01.2022
Date of Exp. : 24.01.2032
Place of Issue: Lucknow
Place of Birth : Mehnagar, Uttar
Pradesh

Expected Salary :Negotiable

Objective:-

Seeking a position as a Executive- Store that is highly challenging & rewarding & which gives me the opportunity of increasing the profitability of your organization as well as better my career prospects.

Employment Record:-

Period : Aug 2023 to Till Date.
Employer : Megha Engineering (Energetic People PVT LTD)
Client : NHAI
Project : RATNAGIRI TO KOLHAPUR ROAD PROJECT (PKG-III)
Position held : Executive Store.

Job Responsibility:

- Material Receipt against PO and Making of GRN in SAP.
- Spot PO in SAP
- Steel Issue.
- DPR Report.
- Debit Note Prepared.
- Inward & Out record check.
- Major Material Report.
- Operations of the Store Documentations Check.

Period : July 2020 to July 2023
Employer : Apco Infratech Pvt Ltd.
Client : NHA
Project : Bundelkhand Expressway Project PKG-2
Position held : Executive Store.

Job Responsibility:

- Material Receipt against PO and Making of GRN in SAP.
- Spot PO in SAP
- Steel Issue.
- DPR Report.
- Debit Note Prepared.
- Inward & Out record check.
- Major Material Report.
- Operations of the Store Documentations Check.

Period : April 2019 to June 2020
Employer : Apco Infratech PVT.LTD.
Client : NHA
Project : ALIGARH TO KANPUR ROAD PROJECT (U.P)
Position held : Executive Store.

Job Responsibility:

- Material Receipt against PO and Making of GRN in ERP NWAY.
- Material Issue as per site requirement against Store Request.
- Issue the materials in NWAY ERP.
- Steel Issue
- Monthly Stock Movement Report.
- Concrete Report.
- Checking Of Suppliers Bills.
- Maintaining of BIN Card and Stock Control Card.

- Monthly Physical stock check.
- Monthly materials reconciliation.
- Major Material Report.
- Operations of the Store Documentations.
- Plan-stocking & de-stocking planning.
- Maintaining Material inward and out ward record

Period : August 2017 to March 2019.

Employer : Sadbhav Engineering Ltd.

Client : NHA

Project : Rampur to Kathgodam Package Four /Six Laning in the State of Uttar Pradesh

Position held : Computer Operator.

Job Responsibility:

- Material Receipt against PO and Making of GRN in ERP JDE.
- Material Issue as per site requirement against Store Request.
- Issue the materials in JDE ERP.
- Monthly Stock Movement Report.
- Diesel & Petrol Consumption Report.
- Concrete Report.
- Checking Of Suppliers Bills.
- Maintaining of BIN Card and Stock Control Card.
- Monthly Physical stock check.
- Monthly materials reconciliation.
- Major Material Report.
- Operations of the Store Documentations.
- Plan-stocking & de-stocking planning.
- Maintaining Material inward and out ward record

Period : Dec 2013 to Feb 2017.

Employer : Sadbhav Engineering Ltd.

Client : DMRC

Project : Bahadurgarh Metro

Position held : Computer Operator Store.

Job Responsibility :

- Material Receipt against PO and Making of GRN in ERP JDE.
- Material Issue as per site requirement against Store Request.
- Issue the materials in JDE ERP.
- Monthly Stock Movement Report.
- Diesel & Petrol Consumption Report.
- Concrete Report.
- Maintaining of BIN Card and Stock Control Card.
- Monthly Physical stock check.
- Monthly materials reconciliation.
- Major Material Report.
- Operations of the Store Documentations.
- Plan-stocking & de-stocking planning.
- Maintaining Material inward and out ward record
- Gate Pass Maintain.

Professional Skills:-

An individual's professional skills are extremely important in the business world. The way that someone cooperates with others, handles their workload, and acts around the office can determine their success or failure as an employee.

Educational Qualification:-

Graduation : Completed B.Com from VBS Purvanchal University, Jaunpur, Azamgarh College in the Year 2006.

Intermediate : Hazinagar Adarsh Hindi Vidyalaya WBBHSE Board, West Bengal, 2003, Specialization in Commerce.

HSE : Hazinagar Adarsh Hindi Vidyalaya WBBSE Course, West Bengal, 2001.

Management Qualification

Computer Proficiency:-

1. **MS Office**
2. **ERP**
3. **Sap**

Strengths:-

- Honesty & Integrity.
- Hardworking & Teamwork player.

Hobbies & Interests:-

- I like interacting with people and making friends .
- I enjoy Cricket and Travelling no.

Declaration:-

I hereby declare that all the information given is true to best of my knowledge & belief. I Hope give me a chance of Working with Your Organization. I am waiting Favorable replay.

Place:

Date:

Binod Kumar