

EDUCATION



KISHOR BABASAHEB SATPUTE

ASSISTANT WAREHOUSE
INCHARGE

PROFILE

WAREHOUSE OPERATIONS
MATERIAL MANAGEMENT
SUPPLY CHAIN MANAGEMENT
SECONDARY TRANSPORTATION
DOCUMENT MAINTENANCE
SAFETY MEASURES
WAREHOUSE AUDITS
COORDINATION WITH CLIENTS

CONTACT

MOBILE:
9975846881

EMAIL:
kishorsatpute710@gmail.com

DOB:
07/10/1990

Bachelor of Arts with 50.17%

April-2008 to March-2011

Shri Muktanand Arts, Commerce & Science College, Gangapur
Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

HSC in Arts with 52.33%

April-2007 to March-2008

Shri Muktanand Arts, Commerce & Science College, Gangapur
Maharashtra State Education Board

SSC with 60.19%

April-2005 to March-2006

Zilla Parishad School, Bhiwdhanora, Tq. Gangapur
Maharashtra State Education Board

WORK EXPERIENCE

STARSHIP VALUE CHAIN & MANUFACTURING PVT LTD (A UNIT OF KURLON ENTERPRISE LTD)

Assistant Warehouse Incharge

December-2020 to Till Today (4Y6M)

Soft Skills- SAP HANA, GREAT PLUS ERP , TMS

- Supervising material loading/unloading /handling/ stocking activities as per SOP.
- Invoicing, maintaining PODs, purchase/stock transfer documents.
- Posting GIN, maintaining inward/outward registers.
- Creating IRN, Eway bills.
- Handling and managing transportation activities.
- Route planning and trip sheet maintenance.
- Uploading reports in one drive / google sheets etc.
- Managing warehouse operations in SAP HANA, GREAT PLUS ERP etc.
- Maintaining safety measures as per SOP
- Coordinating with channel partners, transports etc.
- Coordinating with sales team and senior management.
- Preparing pendency reports in Excel and presenting to the senior level.
- Maintaining stock as per SOP.
- Opening and closing warehouse.
- Check pending orders and arrange dispatches.
- Coordinating with drivers for proper service.
- Coordinating with factories for timely material supply to ensure minimum order pendency.
- Dispatching e-commerce orders and e-tail orders.
- Coordinating with modern trade supply like Wal-Mart and Flipcart etc.
- Managing customer replacement orders etc.

KURLON ENTERPRISE LIMITED

WAREHOUSE INCHARGE

AUGUST-2015 TO NOVEMBER-2020 (5Y4M)

Soft Skills- SAP HANA

- Supervising material loading/unloading /handling/ stocking activities as per SOP.
- Invoicing, maintaining PODs, purchase/stock transfer documents.
- Posting GIN, maintaining inward/outward registers.
- Creating IRN, Eway bills.
- Handling and managing transportation activities.
- Route planning and trip sheet maintenance.
- Uploading reports in one drive / google sheets etc.
- Managing warehouse operations in SAP HANA, TALLY ERP etc.
- Maintaining safety measures as per SOP
- Coordinating with channel partners, transports etc.
- Coordinating with sales team and senior management.
- Preparing pendency reports in Excel and presenting to the senior level.
- Maintaining stock as per SOP.
- Opening and closing warehouse.
- Check pending orders and arrange dispatches.
- Coordinating with drivers for proper service.
- Coordinating with factories for timely material supply to ensure minimum order pendency.
- Dispatching e-commerce orders and e-tail orders.
- Coordinating with modern trade supply like Wal-Mart and Flipcart etc.
- Managing customer replacement orders etc.

ADDRESS

At Galnimb, Post- Raghunath Nagar,
Tq. Gangapur, Dist- Chhatrapati
Sambhaji Nagar (Aurangabad)-
431110

MARITAL STATUS :

Married

HOBBIES & INTERESTS

Swimming
Listening Songs

LANGUAGES

Marathi
Hindi
English

SOFT SKILLS

SAP HANA MM/SD
MS WORD
MS EXCEL
INTERNET APPLICATIONS
MOBILE APPLICATIONS
ETC.

V TRANS INDIA LIMITED

ASSISTANT-OPERATIONS

DECEMBER-2013 TO JULY-2015 (1Y7M)

Soft Skills- TMS ERP

- Booking shipments in the ERP.
- Issuing LR / BILLT to the customers.
- Ensuring proper bar coding and loading of material.
- Tracking and updating destinations.
- Monitoring and tracking inward shipments.
- Loading consignments to respective locations.
- Coordinating with drivers and destination staffs.
- Reporting to senior manager.

REFERENCES:

Mr. Kamod Shrihari Deshpande
Warehouse Incharge
Starship Value Chain & Manufacturing Pvt. Ltd.
Contact No. 9975642149

Kashif Mulla
Regional Manager
Kurlon Enterprise Limited
Contact No. 8660591407