

Vaibhav Chandrakant More.

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Professional Preface :

- I) Currently doing Store & Procurement having total work experience of 6+ years in Warehousing & Store.
- II) B.B. A Passed.
- III) Adaptable professional having passion for delivering result by going into detail of problem & solve the problem right from root.

Employment Scan : -

Working with M/s STULZ India Pvt. Ltd. as Store officer since 3rd March 2022 To Till Date. (Location: Kopar khairne, Navi Mumbai)

- Achievement: - Item's Localization, ERP implementation, Material dispatch process improvement, ordering process improvement, created 'push button' transparency on order status, inventory and back orders monitoring real time mechanism, Passed corporate audit

Operational Account abilities

Strength & Abilities:

- Successfully implementing the inventory control system in the company.
- Successfully control the related jobs in a smooth & descent manner.
- Planning of store control system in the company.
- Material management; - Command complete inward/outward movement of material. Manage eight the initial store of sourcing to negotiation, storage & movement, responsible of managing scrap & obsolescence of company assets.
- Logistics / Supply chain management; - Monitor flow / movement of procured items including raw material, consumable & finished goods. Handle logistics.
- Functions: - Negotiate with transporters to each the site in time.

Job Profile:

- Area of work operations to begin with will cover material management stores, maintenances store record updating in SAP HANA system material review. Preparation of monthly reports, Physical stock taking etc.
- To maintain the inward & outward requisites / reports, Monitor control inward & outward of material.
- Verification of received material (Physical & Quantity) as per PO & ensuring of the goods are verified by quantity control depth.
- Checking / Verification of inward material documents ensuring submission of further process.
- Receipt & Issue of material like Still, MS, Brass, Copper, electronic, Coating, aluminium.
- Inventory control on the basis of daily / weekly / monthly requirements & Production schedule.
- Inventory control including defining slow non-moving items.
- Preparation of Inv, delivery challan, while moving the goods outside production area stock transfer etc.
- Keep track of material sent on job work & ensure material returned back within the specified period.
- Inventory control on the daily basis on (daily cycle counting) within in 20 to 25 lines
- Co-ordinating dispatch of material.
- Prepared E- waybill & invoice copy's against LR copy maintain the date.
- Follow-up order with buyer & vendors for delivery of materials coordinating with shipyard Lamprell personnel's for supporting hand to heavy material handling & logistic supports.
- Maintain box files & soft files folders, reports etc. for proper & accurate records.
 - ❖ Procure material as per minimum level set in SAP by giving intimation to procurement team.
 - ❖ Daily / Weekly / monthly report of consumable & Structural material.
 - ❖ Setting up the weekly, Monthly, quarterly procurement plan.
 - ❖ Procure quote from buyer & various vendors.
 - ❖ Procurement of raw material from national market.
 - ❖ Development of alternative local sources for imported RM which helps in cost saving.
 - ❖ Planning and budgeting of purchases functions involving cost estimation, contract negotiations.

Work with M/s Dover India Pvt. Ltd. OPW Division. (MNC) as Store In charge and Purchase Subordinate (Warehousing & Procurement Operation) since 17th August 2017 To 28th Feb 2022. (Location: Kopar khairne, Navi Mumbai)

Operational Account abilities

Store & Warehousing

- Warehouse, bonded warehouse relationship Management & make action plan for the open issue & resolve till closure
- Regular review of warehousing cost optimization.
- ERP Software implementation. Generating the new product code for production
- Mapping with ERP & Warehouse in managing inventory, stock levels, storage techniques with the warehouse
- Administering the Warehousing cost & to keep within approved budget
- Prepare the warehouse operation SOP to smooth operation in warehouse.
- Perpetual inventory counts strictly follow in the warehouse, to find out the discrepancy in stock.
- To ensure the smooth flow of all materials from receipt to issue, encompassing all Manufacturing departments throughout the factory, ensuring they are supplied with the necessary materials to meet manufacturing dates. To maintain the integrity of materials whilst in stock.
- Responsible for off-loading material, ensuring goods are correct to Advice Note, i.e.: part number and quantities are correct, informing Purchasing department of any discrepancies, generating a Goods Received Note and passing to Inspection to comply with ISO 9001 standards, highlighting any goods which are on the priority list for issue to manufacturing and to clear any back orders on works orders or customer order.
- In the field of Stores handled receipt issue, preservation, physical inventory package system & preparation of MIS, Bill Verification, handling Inventory, Requisition Clearing & Feeding Challen Clearing, Re-Order Level and maintain Buffer Stock.

Out Sourcing Material

- Export with taking benefit of excise duty.
- Vendor evaluation during development as well as periodic vendor rating.
- Vendor Payment issues.

Inventory & Scrap:

- Maintain stock level & procurement for stock replenishment (Import & Domestic).
- Meeting the inventory day's target (Standard + Project).
- Make Plan & execute Annual & Cycle Inventory counting & meet inventory variance target.
- Annual Scrap Selling through E-bidding.

Safety:

- Conducting training related to safety, safety audits, mock drill.
- Develop preventive measures to achieve effective security & safety standards.
- Properly check the Pre start Health & safety review (PHSR)

Audit & ASAT

- I have completed the ISO audit in which the ISO document checks the work going on in the store in the same manner as it is and if the work is not done in that manner then the auditor gives NC against it as soon as possible. By closing the NC.
- Handling Internal & External Annual Audits.**
- Develop and maintain updated procedures for all activities aligning with Alumil S.A policies. Monitoring approvals as per the **company policies.**

Production planning & control

- Creates production schedule and prioritizes job-orders for production optimization and to meet customer requirement. Follow-up as required with all teams to expedite flow of materials and documents to meet production schedule. Inform the Sales section if there is a problem in the production process that causes delay delivery.
- Monitor all inventory for the production process, stock in the warehouse or imported so that the implementation of market entry process and continue to run smoothly and in balance.

MIS & Others

- Store Dashboard (inventory, Pending payment, Open PO).
- Annual review of SOP & amend SOP (with management approvals) to increase efficiency
- Releasing Store bulletin to customers on monthly basis
- ERP process review monthly & optimizing the use of software (either customization or standard functionality)
- Coach/counsel supply chain team on supply chain related tasks/skills and personal development
- Conduct performance reviews for all direct reports and also develop Individual Development Plans for career planning

People Development

- To motivate, challenge & facilitate the team to deliver more than their belief
- Leadership and development of the Supply Chain function by finding gaps in skill and training needs to the team members.
- Leading the Supply Chain Process Optimization Initiative

- Develop Talent within the team by providing consistent direction and support to achieve stretched targets and take leadership

Procurement

- Maintain & update BOM data base with all active systems/products into ERP on Bi-Annual basis (CFT team Methodology)
- Capex, Marketing & Advertising, Admin Purchasing on RFP-RFQ-PO (**Request for information-Request for proposal - Request for quotation**) methodology.
- Update pricing on monthly (Aluminium) & Bi-Annual basis (Others)

Worked with M/s Tokheim India pvt.ltd. (A part of Dover) on TQM line production s a supervisor (Pan India) from 24th may 2017 to 17th aug 2018

- Testing of Micro-Controller Based boards.
- Preparing test reports.
- Distribution of work to operator
- Keeping record of Troubleshooting & repairing various electronic boards required for petrol pump.
- Achieving Production Target as per received Plan
- Efficiently evaluate the costs of transportation, services and inventory within any budget or distribution strategy.
- Just in time stock level so that inventory carrying cost can be reduced.
- Set-up and institutionalize SOPs, ensure strong compliance with SOPs and partner in continuous improvement to streamline the Ops relentlessly
- Build and develop relationships with suppliers to ensure stock levels meet demand and compliance KPIs are achieved.
- Stock monitor**-To physical verify stocks on monthly basis and to check & monitor near expiry/breakage stocks at Warehouse level. Responsible for safe packing and dispatch of unit wise samples and promotional materials

Worked with V.J Associates Pvt.Ltd. as a Back office From Jun'2013 to April'2014

- Rolling Mills Project Assembly (AutoCAD 2D)
- Making purchase orders
- Follow up with suppliers

Worked as Supervisor with M/s Unidisign Jewellery Pvt. Ltd. From May'2014 To January'2017

- Achievement of Production as per provided plan
- Maintain daily record of 40 Employee.
- Transfer of Material in ERP System as per production line requirement.
- Stocking of Material

Others/Training: **Safety**
 Negotiation & purchasing
 STORE SOP preparation
 ERP implementation

Personal Portfolio

Date of Birth: 21th January 1991

Marital Status: Unmarried

Language Abilities: English, Hindi, Marathi

Vaibhav Chandrakant More

Date:

Place: