

# SAGAR DIGAMBAR KANDEKAR

INVENTORY EXECUTIVE

PHONE | 9762706797  
EMAIL | sagarkandekar55@gmail.com  
LOCATION | Pune, INDIA  
EXPERIENCE | 8 Years 0 Month

## Key Skills

- SAP MM
- Material Inward & Outward
- Material Dispatch. Inventory Management
- Purchase And Warehouse Management. Invoice Creation
- Dispatch. Materials Requirement Planning
- MAN POWER HANDELING
- FIFO
- SAP MM Module

## Languages

- ENGLISH
- MARATHI
- HINDI

## Profile Summary

8 Years of experience in SAP Material Management MM TOOL. Also, there is a warehouse executive store and dispatch activity. working with a manufacturing company also. Documents respective to Storage location Customization of Logistics Invoice verification document types. Senior Warehouse-supervision at ABB INDIA PVT LTD. Have a good understanding of SAP configuration and business processes in logistics. Excellent functional knowledge of SAP and excellent verbal and written communication skills. Good team player, Strong team player, Hard working. I have on inventory management, material requirements planning, and invoice verification also do the GRN Process. and Material Dispatch status. Controlling Manpower. Good skills in Ms-Excel & MS-Office. excellent Typing speed. Transporter handling.

## Work Experience

### Inventory Executive

Smart Works coworking spaces limited  
09/2023 - Present

Monitor stock levels and carry out periodic stock takes all business functions.

Record all stock movement and deliveries in the database and prepare regular reports. Inventory Audit Reconciliations and MIS Reports.

Reduction in Damages & Expiries. Ensuring stock checks (Daily, weekly & monthly).

Preparation of daily, weekly, and monthly management reports. Preparation of presentations to provide information to different levels of management teams and external people.

Shrinkage, dump, damages & Expenses control/reporting all business functions. Reduction in pilferage/shrink levels in all business functions.

Location-wise asset ownership - recording, reconciliation, Periodic verification. Trained and mentored the staff in tasks including receiving, restocking, and documentation.

Controlling various inventory matrices i.e. maintaining Inventory Accuracy with shrinkage control, Controlling the various inventory losses and damage, controlling the expiry losses by using the FIFO method, and monitoring product shelf life.

Making GRN, MRA & daily Entries in SAP. Monitoring Proper Storage & preservation of material. Preparing Monthly, Half Yearly & Annual Inventory Reports Supporting Packaging & Dispatching functions in the Store. Ordering Stock in Time & maintaining Stock Ledger in SAP. Coordination with the department for smooth Operations and with the Accounts Department for making Payments Maintaining Store & Asset stock register. Hands-on Trio-ERP Software and SAP MM Operator Maintaining a Safe, Secure & Clean Working Environment in store and ensuring safe handling of materials and Man Power

## **Warehouse Supervisor**

ABB India

11/2022 - 01/2023

SAP material management, Store and dispatch

## **Store Manager**

nu-Teck coupling

09/2022 - 09/2022

warehouse executive, sap mm operator

## **Dispatch Executive**

T.E. connectivity

06/2023 - 09/2023

## **Education**

### **B-Tech / B.E. - Computers**

2016

Pune University

### **12th**

2016

Maharashtra, Marathi

Grade - 55-59.9%

### **10th**

2010

Maharashtra, Marathi

Grade - 70-74.9%